

Wiggenhall St Mary Magdalen Parish Council

Before the meeting a talk was given by Cllr David Price and Tracey Cornwell, Chairman and Clerk of South Wootton Parish Council on their experiences of developing their Neighbourhood Plan.

Minutes of Ordinary Meeting at Magdalen Village Hall on Thursday 14 July 2016

Present

Cllrs: P Koczerzat, P Heyes, P Smith, E Fisher (Chair) J Morton, J Anderson
R Chitty and R Bone
Clerk: T Wadsley
Members of the public: one

77.16 Apologies for absence

Received from Cllr B Blanks

78.16 Minutes

- a. Minutes of the Meeting of the Council held on 9 June 2016 were agreed as a true record
- b. Minutes of 12 May – 46.16a – correction deferred to next meeting

79.16 Declarations of Interest on agenda items

None

80.16 Adjournment for public speaking

No members of the public came forward to speak

81.16 Matters arising

Clerk to send a letter of thanks to be sent to The Chair and Clerk of South Wootton parish Council for their very informative talk prior to the meeting.

It was noted that there were vacant allotments which need cutting for hay

82.16 Correspondence

The correspondence folder had been circulated to all Councillors prior to the meeting

83.16 Highways

It was noted that some work had been done in Foldgate Lane and some pot holes filled in Stow Rd. Clerk to write to Highways regarding potholes in the centre of Stow Rd between Church Close and Mill Rd. clerk to write to residents of 40 Stow Rd requesting trimming of overgrown plants obstructing the pathway.

84.16 SpeedWatch

4 out of 50 vehicles were registered as exceeding the speed limit when Speed Watch volunteers had undertaken a speed check outside 105 Stow Rd. A further session is planned for August

85.16 River Dredging

Nothing to report

86.16 Footpaths and TROD

Work had still not commenced on the Trod. Clerk to write to Andrew Wallace at Highways and copy in Cllr Brian Long to ask reasons for delay and when work will commence. It was noted that it was over 12 months since Wiggenhall St Mary Magdalen had contributed £9000 to Norfolk County Council for this work to be completed. Clerk to also enquire how the VAT in respect of this would be reimbursed. Clerk to enquire to Watlington Parish Council to see if they had received any information regarding their contribution to the Trod.

Clerk had written to Eau Brink farms regarding footpaths that needed clearing but it was noted that this work had yet to be completed

87.16 Update of the Cemetery

The Clerk reported that there were to be two burials in July in prepaid plots. Burial fees still applied. Clerk to request that any soil be placed near the hedge for later distribution to level off sunken areas

88.16 Planning applications received

None

89.16 Training for Councillors

Councillors agreed that the training for Councillors held in the village hall provided by NALC on 15th June had been very useful. 3 Councillors from Watlington Parish Council had also attended.

90.16 Defibrillator training

The Clerk confirmed that this training was booked for 3rd August at 7.00pm in the Village Hall. This had been advertised through the school, church magazine, village hall and posters had been put up in the pub and at the bus stop. All councillors present confirmed they would attend and 4 residents to date had also booked onto this course.

91.16 Litter picking

The last litter pick had taken place in Burnt Lane and Councillors involved reported that 3 full bin bags of litter had been collected.

92.16 Allotments

The Clerk reported that outstanding fees had now been paid and that an advert had been placed in Your Local Paper for the vacant plots.

93.16 Register of Interest Declaration Forms

3 Councillors were asked to complete these forms. Clerk to check that all signatures redacted when these appear on the Borough Council's website

94.16 Review and update of the Asset Register

It was resolved that available councillors would meet to review this during the August recess on 11th August at 7.30pm and report to the September meeting with any recommendations. It was noted that the Defibrillator should be added and insurance arrangements reviewed.

95.16 Review and update of the Emergency Plan

It was resolved that available councillors would meet to review this during the August recess on 11th August at 7.30pm and report to the September meeting with any recommendations.

96.16 Update on local events

The road closure notification in respect of the Cock Up event has been issued
The Charter Fair will take place at the end of July and two of the Councillors would be participating and making a scarecrow which will be placed outside the Church

97.16 Neighbourhood Plan

It was agreed that the talk given before this meeting started and the training received on the 15th of June had been very informative. It was resolved that Councillors further consider this at the September meeting.

98.16 Report on local disturbance caused to horses by fireworks

Following complaint by a resident it was resolved that the Clerk should contact Eagre News to see if Mill House Veterinary Surgery could include in their regular article consideration to all animals on Bonfire night.

Financial Matters

- 99.16** a. Accounts to 30th June 2016 were accepted
100.16 b. Cheques to be signed and online payments approved
101.16 c. Councillors approved up to 6 two hour training sessions at £15 per hour for the Clerk
d. Budget review deferred until September meeting

102.16 Councillors concerns and agenda items for next meeting

Speedwatch
Footpaths and Trod
Cemetery
Planning
Littering Picking
Defibrillator
Neighbourhood Plan
Allotments
Village events
Budget review 2016/17
Budget setting 2017/18
Review of Asset Register
Review of Emergency Plan
Village Gates
Annual Cemetery Inspection and review of fees
Annual Allotment Inspection and review of fee

103.16 Meeting adjourned for Public Speaking

No members of the public came forward to speak

104.16 Confirm date of next meeting

8 September 2016

105.16 Any other business

Cllr Heyes offered to support the Clerk in the production of accounts information
Cllr Fisher offered to undertake training to enable him to manage the Council's website.

Signed:

Date: