

# Wiggenhall St Mary Magdalen Parish Council

I hereby give you notice that an Ordinary Meeting of the above named Parish Council will be held at Wiggenhall St Mary Magdalen Village Hall on 9 March 2017 at 7.30 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The meeting will be open to the public unless the Council otherwise direct.

**10 minutes will be allowed during the meeting for members of the public to raise points of concern on agenda items.**

## AGENDA

- 229.16 Receive **apologies** for absence
- 230.16 Confirm as a correct record the **minutes of the meetings** of the Council held 9 February. Draft minutes previously circulated
- 231.16 Accept **declarations of interest and dispensation requests** on agenda items
- 232.16 Agree meeting be adjourned for **public speaking**
- 233.16 Consider applications for **co-option** to Parish Council
- 234.16 **Matters arising** not covered elsewhere on the agenda – (for information only)
- 235.16 **Correspondence** (for information only)
- 236.16 **Highways**
  - a Receive reports of highways issues including lighting and pot-holes requiring action
  - b Dog waste bin licence update and installation location and accessories required
- 237.16 Receive update on **Emergency Plan** and decide details of Emergency Planning Event
- 238.16 Receive **Reports** (for information only)
  - a Environmental
  - b Speedwatch
  - c Safer Neighbourhood Area Planning meeting
  - d Clean up Team - update to be sent to Great British Spring Clean 2017
- 239.16 Resolve to **Review** and make any necessary amendments to
  - a Risk Assessment
  - b FOI Publication Scheme
- 240.16 Decide comment/s to be sent on **Community Involvement Consultation**
- 241.16 **Cemetery**
  - a Resolve extra conditions to be added to cemetery price list such as tablets to be laid and to remain laid, level with the soil
  - b Agree frequency of inspections to be made and by whom
  - c Resolve action to be taken regarding recent sunken graves
- 242.16 Consider cleaning of **war memorial** – (please inspect it before meeting)
- 243.16 **Allotments**
  - a Consider annual maintenance for allotments (please inspect before meeting)
  - b Consider application for sheep grazing land
- 244.16 Consider **Planning** applications received including 17/00003/F Front bay extensions and rear single storey extensions, 7 Church Road, Magdalen
- 245.16 **Finance**
  - a. Resolve to accept accounts to 28 February
  - b Resolve to agree cheques to be signed and online payments made
  - c Update on HMRC credit and payroll administration by Cambridge ACRE
  - d Sign form to remove users from Unity Account
- 246.16 **Councillors' concerns and agenda items** for next meeting –*information only*
- 247.16 Agree meeting be adjourned for **Public Speaking**.
- 248.16 Confirm date of **next meeting** – 13 April 2017



Sheila Goodwin MILCM, Clerk to the Parish Council, 3 March