

Wiggenhall St Mary Magdalen Parish Council

Minutes of the Ordinary Meeting of the above named Parish Council held on 9th February 2017

Present - Cllrs: J Anderson, R Bone, R Chitty, E Fisher (Chairman), P Heyes, J Morton,
Clerk – S Goodwin

211.16 Apologies for absence

Cllr Koczerzat,

212.16 Minutes of Meetings

13th January 2017. Having been circulated previously, it was proposed and agreed that the minutes were a true and accurate record of the meeting

213.16 Declarations of Interest and Requests for Dispensations

Cllr Anderson non-pecuniary interest in 224.16b

214.16 Public Speaking

No comments were made

215.16 Co-option

No applicants. Vacancies are advertised on PC noticeboard

216.16 Matters arising (for information only)

187.16d Wordpress training took place 31 January. Cllrs Fisher, Heyes and Koczersat attended. H Carrier still to send access codes for Cllrs Heyes and Koczersat

202.16 Laptop, printer, projector and related equipment purchased and set up by clerk and Cllrs. Anderson and Heyes

217.16 Correspondence (for information only)

- a Confirmation received that dog bins and purchased office equipment are added to insurance schedule.
- b Invitation for councillors to attend a meeting concerning policing issues at Terrington St John beat base at 7pm on 21st February.
- c Plunkett Foundation Call to Action to raise awareness of the potential for community co-operatives to address problems local communities are facing and the support available from Plunkett Foundation
- d Norfolk ALC newsletter containing details of The Spring Clean being organized by Keep Britain Tidy
- e Statement of Community Involvement Consultation to take place 6th February to 20th March
- f Downham Market Crime update figures for January 2017

218.16 Highways

- a Update on highways repairs given.
- b Ownership of railway abutments is being ascertained by NCC.
- c 2 additional dog bins purchased but found to be same size as existing bins. Agreed that when licence is obtained, one will be installed by EA gate adjacent to railway abutments. 2 new posts for new bins to be ordered.

219.16 Emergency Plan

Flood information leaflets from EA and KLBC to be distributed by Eagre News. 'Are You Prepared' booklets ready for distribution later in the year. Possibly at public meeting concerning Emergency Planning

220.16 Review

- a Statement of Internal Control
- b Effectiveness of system of Internal Audit

221.16 Reports

- a Flooding – no report given

221.16 Reports (Cont'd)

- b Cleaning Group – large amount of litter collected in Burnt Lane and Mill Road. Cllr. Fisher to buy more bags. Cllrs Bone and Morton were thanked for all their hardwork. It was noted that a lot of litter appears to have been left by a small number of parishioners. If the problem persists the Police will be informed. Update of cleanup work undertaken by councillors to be sent to Great British Spring Clean 2017
- c Speedwatch co-ordinator, Cllr Bone, had discovered that as equipment had been returned the Magdalen Speedwatch Team was considered to be disbanded by J Overton. New team is to be set up. 6 volunteers were required as a minimum. Paperwork given to current 6 volunteers for completion.
- d Report given of SNAP meeting attended by Cllr Fisher. Main concern at meeting was hare coursing.

222.16 Cemetery

Request received for a tablet the same width as a headstone to be laid in the cemetery on an existing grave (Clifford). Permission was given subject to the tablet being laid flush with the soil and remaining so. Whether to add this stipulation is to be considered to the cemetery Price List and conditions at the next meeting.

223.16 Planning

- a 17/00126/F 2 storey rear extension to dwelling, 35 Stow Road, Magdalen Supported as it is in keeping with the original property
- b 16/01120/F The Old Rectory 15 Church Road Wiggshall St Mary Magdalen Norfolk PE34 3DG Proposed new annex accommodation to existing dwelling Application Permitted
- c 16/01817/F Crabbs Abbey Stow Road Stow Bridge - Replacement Coach house to provide holiday let associated with Crabbs Abbey and new access road Application Permitted

224.16 Finance

- a Agreed to accept accounts to 31 January
- b Considered donations to be made to village organisations and resolved to donate £50 to Eagre News
- c Agreed standing order to be created and online payments made
- d Signatories signed letter to confirm authorisation, main contact and signatory arrangements and to remove any other users from Unity Account

225.16 Councillors Concerns and Future Agenda Items

Letter to be sent to local farmer to make them aware of illegal shooting of wildlife taking place in the village.

226.16 Public Speaking

None

227.16 Date of Next Meeting

9th February 2017

228.16 Resolved to **exclude public and press** in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted concerning staffing.

Contract of Employment for clerk had been circulated. It was agreed and signed

Meeting closed at 9.25pm

Chairman Date