

Wiggenhall St Mary Magdalen Parish Council

I hereby give you notice that an Ordinary Meeting of the above named Parish Council will be held at Wiggenhall St Mary Magdalen Village Hall on 13 April 2017 at 7.30 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The meeting will be open to the public unless the Council otherwise direct.

10 minutes will be allowed during the meeting for members of the public to raise points of concern on agenda items.

AGENDA

- 1.17 Receive **apologies** for absence
- 2.17 Confirm as a correct record the **minutes of the meetings** of the Council held 9 March and 28 March. Draft minutes previously circulated
- 3.17 Accept **declarations of interest and dispensation requests** on agenda items
- 4.17 Agree meeting be adjourned for **public speaking**
- 5.17 Consider applications for **co-option** to Parish Council
- 6.17 **Matters arising** not covered elsewhere on the agenda – (for information only)
- 7.17 **Correspondence** (for information only)
- 8.17 **Highways**
 - a Receive reports of highways issues including lighting and pot-holes requiring action
 - b Dog waste bin licence and installation update
 - c Parish Partnership update
- 9.17 Receive update on **Emergency Plan** and consider details of Emergency Planning Event
- 10.17 Receive **Reports** (for information only)
 - a Environmental
 - b Speedwatch
 - c Safer Neighbourhood Area Planning meeting
 - d Clean up Team - update to be sent to Great British Spring Clean 2017
- 11.17 **Cemetery** –
 - a Receive report of inspection and resolve actions to be taken
 - b Respond to letters requesting changes to burial plots
- 12.17 Update on application for **grazing land** and arrange for plots to be measured and marked
- 13.17 Agree response to **CPRE Planning campaign** – Housing Allocation Pledge
- 14.17 Respond to letter concerning **dyke clearance**
- 15.17 **Planning**
 - a Agree format for considering planning applications
 - b Consider applications received
- 16.17 **Finance**
 - a. Resolve to accept monthly accounts to 31 March
 - b Consider clerk's request to attend training day and for mileage and fees to be paid by PC
 - c Agree rental to be paid to Magdalen Village Hall for 2017/2018
 - d Resolve to agree cheques to be signed and online payments made
 - e Resolve to accept end of year accounts for 2016/2017
- 17.17 **Councillors' concerns and agenda items** for next meeting –*information only*
- 18.17 Agree meeting be adjourned for **Public Speaking**.
- 19.17 Confirm date of **next meeting** – 11 May 2017
- 20.17 Resolve to **exclude public and press** in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted concerning staffing.