**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Ordinary Meeting of the above named Parish Council held on 14 June 2018**

**Present - Cllrs:** J Anderson, R Bone,E Fisher (Chairman), P Heyes, P Koczerzat, J Morton

Clerk – S Goodwin 2 members of the public were present

1. **Apologies for absence**

None

1. **Minutes of Meetings**

 10 May Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

1. **Declarations of Interest and Requests for Dispensations**

None

1. **Public Speaking**

 Website notifications to subscribers now working

1. **Co-option**

 No election has been called for latest vacancy, so there are now 3 vacancies, which are advertised on PC noticeboard and PC website and also in next edition of Eagre News

1. **Matters arising (for information only)**

*68/17e* UK Power Networks accessed cemetery without prior notification to trim trees. Clerk asked that it be noted on their system that prior consent must be obtained in future to avoid possibility of funeral being disturbed

*106/17* Dog signs and noticeboard for cemetery ready to be installed

*11/18* Benches freed from bolts ready for collection by buyer

1. **Correspondence (for information only)**

a Letter from parishioner complaining about overgrown verges, untidy village hall and long grass on playing field. Clerk to advise parishioner where best to direct comments to appropriate authorities. Playing field maintainer to be asked to cut grass shorter

b King’s Lynn Town Guides Monday evening walks details put in folder

c Opportunity to invite West Norfolk Tourism Explorer Trails Development Officer to speak to PC about WNT Explorer Trails Project.

d Invitation to create Scarecrow for Charter Fayre and Scarecrow Festival. Cllr Morton and Russell Chitty to create one on behalf of PC

1. **Highways**

a Urgent pot-hole information to be sent to clerk who will report them. Request sent for Park Crescent verges to be trimmed. Pathway between Mill Road and Stow Road needs trimming as do sides of Lodes Head river bank steps. Various highway problems given to Clerk to contact relevant authorities

b Resurfacing of footpaths – no commencement date known. NCC requested to start at Mill Road and proceed along Stow Road to Park Crescent

c SAM2 and posts ordered. Due to be ready for delivery shortly

d Official notification of Church Road closure on 25th August for Magdalen Raft Race. No objection to be sent

e Parish Partnership 2019/2020, no bids to be put forward

1. **Reports**

a Speedchecks 5 carried out with 18 vehicles reported.

b Cleanup to be done next week. 2 grippers, 2 Hi-Vis vests and heavy duty bags purchased by clerk

c SNAP Inspector Cant to be asked when next meeting is arranged for

1. **CPR Training event**

Suggested that CPR training event be held for village but after consideration it was agreed not to proceed

1. **Paddock land and allotments**

a Following PC decision to increase fees at last meeting, invoices for 2019 rental have been sent out. Tenants continuing to pay in stages

b Confirmed by preferred contractor that estimate will be a quotation but with reduced topping. Contractor to be asked to meeting to answer PC concerns.

bi With assistance from Chair and Vice-Chair, clerk had applied to DCLG for borrowing approval to apply to Public Works Loan Board for loan of £6000. This was granted. No application for loan to be made at the moment

biii Tenancy agreement for plots 15-30 received.

1. **Cemetery**

a Pricing for installation of memorial lintel received but no installation to go ahead at present

b Fees reviewed to bring PC more in line with other PC cemeteries and to make it more financially viable

c Regulations were reviewed and agreed with no amendments

d Risk Assessment was reviewed and agreed with no amendments

e Consideration given to placing markers on reserved plots but no agreement made

1. **Planning**

a 18/00955/F Proposed stables at Orton Field, 146 Stow Road, Magdalen

 Supported

b18/00980/F Proposed menage at Orton Field, 146 Stow Road, Magdalen

 Supported

1. **Finance**

a Resolved to accept monthly accounts to 31 May

b Resolved to agree cheques to be signed and online payments made

 

c Agreed to accept and apply National Salary Award rates for clerk

d Budget for 18/19 was reviewed and possible income and expenditure for next 4 years was noted

1. **Councillors Concerns and Future Agenda Items**

New signatory to be on next agenda

1. **Public Speaking**

 Question as to reasoning behind cemetery fees increase

1. **Date of Next Meeting**

12 July 2018

1. **Exclusion of Press and Public**

Resolved under 1960 Public Bodies (Admission to Meetings) Act, that press and public be exclude due to the confidential nature of the business to be discussed

1. **Clerk’s paid hours review**

Hours worked noted but no extra worked hours to be paid at the moment

Meeting closed at 9.25pm

Chairman …………………………………………………. Date …………………………………..