**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Ordinary Meeting of the above named Parish Council held on 12 July 2018**

**Present - Cllrs:** J Anderson, R Bone,E Fisher (Chairman), P Heyes, P Koczerzat, J Morton

Clerk – S Goodwin 2 members of the public were present

1. **Apologies for absence**

None

1. **Minutes of Meetings**

14 and 29 June Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

1. **Declarations of Interest and Requests for Dispensations**

None

1. **Public Speaking**

No comments made

1. **Co-option**

No election has been called for latest vacancy, so there are now 3 vacancies, which are advertised on PC noticeboard and PC website and also in next edition of Eagre News

1. **Matters arising (for information only)**

*106/17* Dog signs and noticeboard for cemetery to be installed in next few weeks. Noticeboard is to be installed near cremation area opposite entrance from Park Crescent.

*11/18* Benches freed from bolts ready for collection by buyer but still not collected. Benches to be moved to storage location at end of July. Buyer to be notified.

*43/18a*  Lodes Head steps repairs carried out by Environment Agency

*43/18a* Footpaths 4 and 9 inspected by Eau Brink Farm and they will be attended to after harvest in the case of FP4, which needs widening. Footpath 9 will be cleared

1. **Correspondence (for information only)**

a Letter from parishioner complaining about overgrown hedge on corner of Church Road. This has now been trimmed back. Situation to be monitored as it is still obscuring some of the path as is hedge on opposite side of Stow Road.

b Parish Council Election costs are now to be paid by Parish Council whether contested or not. Since 2015 only contested election costs were responsibility of Parish Council. Borough Council unable to give costings but advised to allow £2-3000 for contested election and ‘low hundreds-maybe less’ for uncontested elections

1. **Highways**

a Pothole outside Chapel Farm, Fen Road has still not been repaired although it is on Highways list to be done.

b Resurfacing of footpaths – no commencement date known. NCC has passed works order to contractor

c SAM2 and posts ordered. Due to be ready for delivery shortly. Cllr Fisher and representative from Westcotec marked locations for 3 new posts.

d Watlington PC to be contacted so that joint complaint can be put forward regarding lack of action to complete TROD.

e Environment Agency to be contacted regarding bank grass cutting at rear of 67 Stow Road

f Noted that signs have been posted around village regarding potholes.

1. **Reports**

a Speedchecks 3 carried out with 10 vehicles reported. Average speed of vehicles appears to have decreased

b Cleanup in Stow Road and Burnt Lane carried out with assistance from parishioner.

c SNAP meeting is to be held on 15 August. Cllr Koczerzat to attend

1. **Bus Service**

Letter to be sent to Cllr Hopkins outlining the problem and asking how best to improve the situation

1. **Paddock land and allotments**

a Letter of acceptance of quotation sent to Churchway Enviro Services. Contractor and his suppliers to be asked to take care on local roads especially with regard to children and pets. Mill Road residents to be notified of increase in traffic whilst works take place. PWLB agreed to application for loan of £6000 over 5 years and this is now banked less £25 admin. fee

b Additional clauses for 2019 tenancy agreement were decided upon. These conditions to be applied with immediate effect and letter with additional strictures to be sent to all tenants.

c Gate design was agreed and clerk to obtain quotations

d Fencing posts on plots 31-39 damaged during topping. Agreed that cost of posts to be repaid to tenant. Invoice for topping and machine repairs agreed to be paid. Clerk to notify contractor when tenancies change.

e Application received for plots 40 – 47. Applicant to be told that occupation of plots can take place after track works completed.

1. **Norfolk Minerals and Waste Local Plan Review**: consultation

No comment to be sent

1. **Gambling Act 2005** Statement of Licensing Policy Review

No comment to be sent

1. **Planning**

18/00842/F Extension to dwelling at Riverside, 77 Stow Road, Magdalen

18/00731/F Extension and balcony at Parsonage Farm House, 96 Stow Road, Magdalen

18/00806/0 Outline application for construction of 1 residential dwelling. 9 Lynn Road

All approved by Planning Department

1. **Finance**

a Resolved to accept monthly accounts to 30 June

b Agreed to pay arrears of clerks salary from 1 April to 30 June and standing order to be amended from July 2018

c Cllr Bone was advised by Community Heartbeat that 2 sets of pads required replacement as they were now out of date and also that a rescue pack was a recommended purchase. Agreed that these to be ordered by Cllr Bone

d Agreed that Membership of SLCC and ALCC be renewed

e Resolved to agree cheques to be signed and online payments made



f Magdalen Village Hall Accounts 2017/2018 had been circulated to all councillors.

g Agreed to continue with existing signatories and authorisees for now

1. **Councillors Concerns and Future Agenda Items**

Cllr Anderson resigned as councillor and Cllr Heyes resigned as Vice-Chair

1. **Public Speaking**

Comments made concerning items on agenda including planning application address

1. **Date of Next Meeting**

13 September 2018

Meeting closed at 9.15pm

Chairman …………………………………………………. Date …………………………………..