**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Ordinary Meeting of the above named Parish Council held on 11 October 2018**

**Present - Cllrs:** R Bone, E Fisher (Chairman), J Morton

Clerk – S Goodwin 2 members of the public present

1. **Apologies for absence**

Cllr Koczerzat and Cllr Long (BC)

1. **Minutes of Meetings**

 13 September Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

1. **Declarations of Interest and Requests for Dispensations**

None

1. **Public Speaking**

 No comments made

1. **Co-option**

 No applications received. Cllr Fisher had produced colourful posters to advertise vacancies. These will be displayed in the bus stop and village hall.

1. **Matters arising (for information only)**

*80/18c* SAM2 unit added to insurance policy and benches removed. No pro rata premium to be paid.

*83/18a* Wreath received from Poppy Appeal. Cllr. Fisher to deliver it to P Smith who will lay it on behalf of the PC

*87/17* All councillors are now signatories/authorisees and application has been made for some authorisees to be removed

*88/18* The vacancy created by the resignation of Cllr Heyes can now be filled by co-option

1. **Correspondence (for information only)**

a Flood warning information 2018-2019 leaflets now with clerk. Eagre News Team have agreed to deliver them with the next edition of Eagre News

b Notification of consultation Anti-Social behaviour, Crime and Policing Act 2014. Public Spaces Protection Order (Control of Dogs) received.

1. **Highways**

a Pothole repair list given to clerk and noted that repairs completed to Lodes Head steps and pot-holes filled in Mill Road

b Resurfacing of footpaths – no commencement date known. Consideration was given to requesting monies held by NCC to be repaid to Magdalen PC and works cancelled.

c SAM2 now installed and working

d No news on completion of TROD. Resolved that strong letter of complaint to be sent to Director of Highways with copies to Cllr Long, K Rands, A Wallace and Watlington PC.

e Hedge on corner of Church Road/Stow Road still needs trimming. Another letter to be sent requesting it be trimmed back.

f List sent to Rangers by Cllr Fisher. Copy to be given to clerk

1. **Reports**

a Speedchecks carried out with letters being sent to speeding offenders. 2 speed checks carried out by Police

b Cleanup carried out from Cemetery to Toll Bar Corner

c No SNAP meeting held

1. **Paddock land and allotments**

a Gates and locks now received for both tracks. Installation to be carried out as soon as contractor is available.

b Licence agreements sent out with final rental amounts outstanding

c Agreed that backpack sprayer be purchased at a cost of £14.99

d Prospective tenant for 4.5 acres would not consider the plots due to lack of acceptable access

1. **Standing Orders Review**

Revised standing orders produced using NALC Model Standing Orders 2018 (England). These take into account new regulations concerning GDPR and clarification as to the calling of meetings for planning applications. Accepted

1. **Cemetery**

 Slight rewording of regulations were agreed. Necessary for clarification only. Cllr Fisher in process of improving layout of regulations prior to displaying on noticeboard

1. **Planning**

a 18/01766/F Outline application for construction of 1 residential dwelling at Church Meadow Farm 9 Lynn Road Wiggenhall St Mary Magdalen Norfolk PE34 3AZ

 Comment re-iterated from original application 18/00806/O.

 PC supports application subject to roof height being in keeping with adjacent building to aid visual aspect

b 18/01633/F Proposed 2 storey rear extension and various internal alterations at 20 Park Crescent. No observation from PC

1. **Finance**

a Resolved to accept monthly accounts to 30 September

b Resolved to agree online payments to be made

c Resolved and agreed that J Cross to be internal auditor for 2018/2019 accounts

1. **Councillors Concerns and Future Agenda Items**

None

1. **Public Speaking**

 Potholes quickly filled in Lynn Road. Dyke drainage problems still under investigation in Lynn Road

1. **Date of Next Meeting**

8 November 2018

1. **Resolved under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press and public due to the confidential nature of the business to be discussed**
2. **Clerk’s hours**

Clerk’s paid hours reviewed. Hours increased to 36 per month, backdated to April 2018.

Next review to take place March 2019.

Meeting closed at 8.45pm

Date …………………………………..