Wiggenhall St Mary Magdalen Parish Council

I hereby give you notice that an Ordinary Meeting of the above named Parish Council will be held at Wiggenhall St Mary Magdalen Village Hall on 10 January 2019 at 7.30 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The meeting will be open to the public unless the Council otherwise direct.

10 minutes will be allowed during the meeting for members of the public to raise points of concern on agenda items.

**Agenda**

1. Receive **apologies** for absence
2. Confirm as a correct record the **minutes of the meeting** of the Council held

13 December Draft minutes previously circulated

1. Accept **declarations of interest and dispensation requests** on agenda items
2. Agree meeting be adjourned for **public speaking**
3. Consider applications for **co-option** to Parish Council
4. **Reports on previous matters** not covered elsewhere on this agenda (for information only)
5. **Correspondence** (for information only)
6. **Highways**

a Receive reports of highways issues including lighting and public footpaths

b Update on TROD

1. Receive **Reports from** Speedwatch, SNAP and Cleanup teams (for information only)
2. Update on **Village Sign** and consider actions to take
3. Agree date and format of **Annual Parish Meeting**
4. **2 May 2019 Elections**

a Resolve how best to publicise and to encourage Parish Councillor applications

b Resolve who is to attend training course for 2019 Election process on 29 January at Wereham

1. Consider appointing Local Council Public Advisory Service (LCPAS) to act as Data Protection Officer (DPO) and legal advisor
2. **Planning** **-** Consider applications received
3. **Finance**

a Resolve to accept monthly accounts to 31 December

b Resolve to agree cheques to be signed and online payments made

c Consider changing street lighting electricity supplier from E-On

d Receive and resolve to accept 2018-2019 National Salary Award and new spinal column points

e Examine budget items in conjunction with Precept requirements. Resolve to set Precept for 2019/2020 and budget for the same year

1. **Councillors’ concerns and agenda items** for next meeting –*information only*
2. Agree meeting be adjourned for **Public Speaking.**
3. Confirm date of next meeting 14 February 2019

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 **4 January 2019**