**Wiggenhall St Mary Magdalen** **Parish Council**

**I hereby give you notice that an Ordinary Meeting** of the above named Parish Council will be held at

**Magdalen Village Hall on Thursday 12 May 2016 at 7.30 pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

**AGENDA**

**25.16 To receive apologies for absence**

**26.16 To confirm as a correct record the Minutes of the Meetings of the Council held on**

 **14 April 2016**

**27.16 Accept Declarations of Interest on agenda items**

**28.16 Agree meeting be adjourned for public speaking**

**29.16 Consider co-option of candidates to the Parish Council**

**30.16 Matters arising** not covered elsewhere on the agenda - *for information only.*

**31.16 Correspondence** (for information only)

**32.16 Highways** (to consider road issues including lighting and pot-holes).

**33.16 To receive update SpeedWatch**

**34.16 To receive update on River Dredging**

**35.16 To receive update on footpath and TROD**

**36.16 To consider Planning applications received**

**37.16 To receive update on use of Cambridgeshire Acre for Payroll services**

**38.16 Change of Bank signatories**

 To resolve that:

1. The amendments to the operation of the bank accounts, payments instructions and banking services be approved and be provided to the bank by the person authorised to do so in accordance with the Bank’s procedures and the mandate
2. The bank is entitled to rely upon the amended Mandate until it receives a later Mandate amending it, and the Bank is entitled to rely on the instructions given by any person named in Section 3 and may disclose any information relating to the account to any such person
3. The Bank is under no duty to make enquiries before acting on the instruction of any person named in section 3
4. The Bank will be notified in writing of any changes to the organisation as per the terms and conditions of the account

**39.16 To receive update on Training for Councillors**

**40.16** **To receive update on** **Defibrillator training**

**41.16 To consider arrangements for litter picking**

**42.16 To approve appointment of internal auditor – Helen** **Key**

**43.16 Finance**

 **a.** To accept audited end of year accounts to 31 March 2016

**b.** Accept accounts to 30th April 2016.

**c.** Agree cheques to be signed and online payments.

**d.** To agree application to transparency fund for office equipment and training

**44.16** **Councillors concerns and agenda items** for next meeting –*information only*

 Review of Asset Register

 Review and update of Emergency Plan

**45.16 Agree meeting be adjourned for Public Speaking.**

**46.16 Confirm date of next meeting** – Annual Parish Meeting - Thursday 16 May 2016.

**Signed: Thelma Wadsley Parish Clerk Date: 6 April 2016**