**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Ordinary Meeting of the above named Parish Council held on 12 October 2017**

**Present - Cllrs:** J Anderson, R Bone, R Chitty, E Fisher (Chairman), P Heyes, P Koczerzat, JMorton

Clerk – S Goodwin No members of the public

1. **Apologies for absence**

None

1. **Minutes of Meetings**

14 September Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

1. **Declarations of Interest and Requests for Dispensations**

None

1. **Public Speaking**

None

1. **Co-option**

Vacancies are still advertised on PC noticeboard, PC website, in Village Voice and Eagre News

1. **Matters arising (for information only)**

 None

1. **Correspondence (for information only)**

a Invitation to CPRE Campaign Alliance meeting at Dereham, 27 November, 7.15pm

b Letter forwarded from Metcalfe, Copeman and Pettefar (MCP) from Cadent stating that gas pipeline checks will be conducted in the village. Copy sent to Village Hall Committee

c Oil Club circular asking that Magdalen Heating Oil Club be publicised to encourage membership

d Crime Update figures for Downham Market area from Police

1. **Highways**

a Footpath signs have been ordered. Cllr Heyes to speak to Eau Brink farms concerning width of FP4 alongside PC paddocks. Agreed that ‘No horses’ and ‘Please clean up after your dog’ signs for FP4 be ordered

b Agreed that no perch seat or timetable holder be purchased for Stow Road bus shelter. Shelter can now be paid for and final settlement arranged with Parish Partnership 17/18.

c Andy Wallace met Network Rail in September regarding TROD and it is hoped that work will commence early 2018. Quotations for spraying of weeds on TROD had been obtained by clerks of Watlington and Magdalen PCs with costs to be split 50/50. Agreed that Treelink Landcare quote be accepted subject to Watlington PC also agreeing with this choice

d Consideration was given to purchasing a SAM2, village gates, resurfacing footways in conjunction with Parish Partnership. Gate information to be circulated and item to be on next agenda.

1. **Emergency Plan**

Invitations sent to neighbouring parishes and Borough Councillors for Emergency planning public event to be held on 25 October.

1. **Reports**

a Flood working group had nothing to report

b Community Speedwatch Update from police showed that of 18 vehicles captured during Magdalen village speedchecks, 17 letters had been sent out by police.

c SNAP (Safer Neighbourhood Action Plan) No report

d Cleaning Group – Next cleanup to be done before November meeting

1. **Cemetery**

a Agreed that implementation of cemetery regulations be discussed after regulations have been displayed on noticeboard and on website

b Agreed to obtain quotations from 3 suppliers for wooden notice board. Specifications given to clerk. Purchase of seating to be on next agenda when clerk has obtained costings for benches made from recycled plastic

c Agreed that ‘No dogs except assistance dogs’ signs be ordered

1. **Allotments/paddocks**

a Unauthorised vehicle had entered paddock lane adjacent to plots 1 – 20 and twice broken fence on plots 15-20. Local people and councilors had been asked to keep a lookout and report any unusual activity in the area.

b No quotation for topping work 18/19 received yet. Lane alongside plots 1-39 now clear so plots can be let. Advert to be placed on noticeboard and website

1. **Review**

aStanding orders were reviewed and amended to more accurately reflect Wiggenhall St Mary Magdalen PC. Statutory obligations remained unchanged.

b To comply with standing orders, clerk had produced Administration Complaints Procedure which was agreed to be adopted

c To comply with standing orders, clerk had produced a Media Relations Policy which was agreed to be adopted

d Discussion took place concerning trial period of holding bi-monthly meetings. This was proposed, seconded and voting was 3 for, 4 against. Monthly meetings to continue.

1. **Planning**

The following was approved by King’s Lynn BC Planning Department

a 17/01397/F Proposed detached dog hydrotherapy centre and detached kennels at Edenfield Stow Road Stow Bridge King's Lynn Norfolk

b Consideration was given to application received for 50 Mill Road, 17/01792/F. This was supported as it is in keeping with area

c Enforcement officer had been contacted concerning construction of what appears to be a motor cross course at Holly House Farm. Acknowledgement had been received but no further information as yet.

1. **Finance**

a Resolved to accept monthly accounts to 30 September

b Agreed £100 donation to be made to St Johns Ambulance for their contribution to Emergency Planning evening on 25 October

c Agreed that in accordance with PC policy on donations, nothing would be given to Norfolk Citizens Advice

d Resolved to agree cheques be signed and online payments made

1. **Councillors Concerns and Future Agenda Items**

Defibrillator purchase to be on next agenda and concessionary bus pass use on Service 46,

1. **Public Speaking**

None

1. **Date of Next Meeting**

9 November 2017

Meeting closed at 9.25pm

Chairman …………………………………………………. Date …………………………………..