**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Ordinary Meeting of the above named Parish Council held on 11 January 2018**

**Present - Cllrs:** J Anderson, R Bone, R Chitty(arrived 159/17), E Fisher (Chairman),

 P Heyes, P Koczerzat, J Morton

Clerk – S Goodwin Three members of the public were present

1. **Apologies for absence**

None

1. **Minutes of Meetings**

 14 December Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

1. **Declarations of Interest and Requests for Dispensations**

None

1. **Public Speaking**

 None

1. **Co-option**

 Vacancies are still advertised on PC noticeboard and PC website

1. **Matters arising (for information only)**

*106/17* Clear up after your dog and No Horses signs received. Signs for cemetery to be put on gates and signs for Footpath 4 have been put up by parishioners who maintain the path. Letter of thanks to be sent to them for all the work that they do in maintaining this footpath in an excellent condition.

*123/17c* Noticeboard insured. No pro-rata premium payable

1. **Correspondence (for information only)**

a Crime updates for December 2017 received from Inspector Cant

b Complaint received by phone call to clerk about poor drainage and parking in Park Crescent. Cllr Long asked to assist in the matter by inviting all agencies involved to a site meeting

c Following several complaints from parishioners, clerk contacted Environment Agency about firework residue left on riverbank following firework display

d Invitation for 2 representatives to attend update on Local Plan, Neighbourhood Plans at King’s Lynn Town Hall, 5 or 6 March at 6pm. Details to be circulated and councilors to contact clerk if they wish to attend

e Reports received from parishioners concerning 2 blockages of dyke running through cemetery and beyond. Matter reported to Internal Drainage Board

f Thank you letter from Magdalene Church for contributions to Christmas Festivities. Diary of future events to be placed in correspondence folder

1. **Highways**

a Burnt Lane pothole has reappeared. Pot-holes in Fen Road and Mill Road to be reported. Request for grit bin in Mill Road to be topped up sent to NCC. Clerk to ask for update on TROD completion

1. **Reports**

a Flooding and emergency plan group (Cllrs Fisher and Koczerzat, M Henstock and K Holland met on 18 January. Draft plan to be ready for next meeting. Item to be on next agenda

b No speedchecks done due to closure of County offices over Christmas period

c No SNAP meeting held this month

d Cleanups to be done in Mill Road and Burnt Lane when dykes are not full of water. Cllr. Fisher to take photos of rubbish collected in preparation for article in Eagre News

1. **Cemetery**

a Agreed that Exclusive Right of Burial (EROB) be granted for 50 years. EROB to be applied to all future interments. Current reservation of grave space fees to be applied to EROB

b Clerk to contact professional lintel installers to assess the situation in Magdalen cemetery

c Resolved to register PC with British Register of Accredited Memorial Masons (BRAMM)

d Accepted reviewed cemetery regulations including reference to EROB, subject to inclusion of unaccompanied childrens age

e Clerk had contacted donor of cemetery bench who gave permission for benches to be disposed of and any monies obtained to be put into PC funds. Best way to sell benches to be on next agenda

1. **Grazing Land**

 All tenants were in support of payment by quarterly Standing Order. Proposed, seconded and agreed that quarterly payments should commence in February to ensure that full payment will have been made for December when agreements are signed and witnessed

1. **Laptop Security/Insurance**

 Letter from Kaspersky reassured PC as to security of their software and it was agreed to continue using Kaspersky. Breakdown cover offer from PC World for laptop and projector not accepted

1. **Membership of Norfolk ALC/Norfolk Parishes Training and Support and Training**

a Clerk to ask NPTS for details of Parish Councils using their website.

b £36 fee for Webinar training for GDPR agreed

1. **Planning**

 17/02030/F 190 Fitton Road, Side and rear extension approved by Planning Department

 17/01792/F 50 Mill Road, Extension to dwelling approved by Planning Department

1. **Finance**

a Resolved to accept monthly accounts to 31 December

b Resolved to agree cheques to be signed and online payments made



c Budget was agreed for 2018/2019 and using this as a base it was agreed that Precept should remain the same as 2017/2018. £14500. Due to increase in Tax base this will result in slightly lower payments for parishioners.

1. **Councillors Concerns and Future Agenda Items**

 None

1. **Public Speaking**

 Parishioner offered to donate projector. Clarification was sought concerning correspondence with Enforcement Officer about motor cross track in Stow Road. EA to be informed of rubbish on bank behind property in Stow Road. Subscribers to website not receiving notification of website changes

1. **Date of Next Meeting**

 8 February 2018

Meeting closed at 8.58pm

Chairman …………………………………………………. Date …………………………………..