Wiggenhall St Mary Magdalen Parish Council

I hereby give you notice that an Ordinary Meeting of the above named Parish Council will be held at Wiggenhall St Mary Magdalen Village Hall on 14 June 2018 at 7.30 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The meeting will be open to the public unless the Council otherwise direct.

10 minutes will be allowed during the meeting for members of the public to raise points of concern on agenda items.

**Agenda**

1. Receive **apologies** for absence
2. Confirm as a correct record the **minutes of the meeting** of the Council held

10 May Draft minutes previously circulated

1. Accept **declarations of interest and dispensation requests** on agenda items
2. Agree meeting be adjourned for **public speaking**
3. Consider applications for **co-option** to Parish Council
4. **Matters arising** not covered elsewhere on the agenda (for information only)
5. **Correspondence** (for information only)
6. **Highways**

a Receive reports of highways issues including lighting and public footpaths

b Update of footpath resurfacing in village

c Update of SAM2 purchase

1. Receive **Reports** (for information only)
2. Consider if **CPR training** event should be arranged as village event
3. **Allotments and Paddock land tracks**
4. **Cemetery**

a Receive update onmemorial lintel installation costs

b Review fees

c Review regulations

d Review risk assessment

e Consider placement of markers for reserved plots

1. **Planning** **-** Consider applications received
2. **Finance**

a Resolve to accept monthly accounts to 31 May

b Resolve to agree cheques to be signed and online payments made

c Consider acceptance of National Salary Award rates for 2018

d Accept Magdalen Village Hall Accounts for 17/18

e Review budget

1. **Councillors’ concerns and agenda items** for next meeting –*information only*
2. Agree meeting be adjourned for **Public Speaking.**
3. Confirm date of next meeting 12 July
4. Resolve under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press

and public due to the confidential nature of the business to be discussed

1. Clerk’s working hours

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**8 June 2018**