**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Ordinary Meeting of the above named Parish Council held on 12 April 2018**

**Present - Cllrs:** J Anderson, R Chitty, E Fisher (Chairman), P Heyes, J Morton

Clerk – S Goodwin 2 members of the public were present

1. **Apologies for absence**

Cllr Koczerzat

1. **Minutes of Meetings**

8 March. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meetings

1. **Declarations of Interest and Requests for Dispensations**

As members of Magdalen Village Hall Committee,Cllrs Chitty and Fisher declared a non-pecuniary interest in item 13.18b. They did not vote in the relevant item

1. **Public Speaking**

None

1. **Co-option**

Vacancies are still advertised on PC noticeboard and PC website

1. **Matters arising (for information only)**

*218.16* Vegetation cleared from railway abutments for more accurate monitoring

*148.17* Local Government Boundary Commission final recommendation is that Wiggenhall St Mary Magdalen, Wiggenhall St Germans, Tilney St Lawrence and Marshland St James become one ward with 2 councillors to be known as Tilney Mershe Lande and Wiggenhall

*205.17* GDPR document templates now published by SLCC and clerk will now compile documentation

*206.17* Introduction letter sent to Headteacher, Members of Trust Board and Board of Governors of Magdalen Academy. No acknowledgement or reply received yet. NCC had declined to pay PC costs of work involved in Licence to Assign but had paid PC and Village Hall solicitors costs. Copy of signed Licence to Assign and Transfer TR1 received from solicitor and copy passed to Village Hall Committee. Land Registry information awaited.

1. **Correspondence (for information only)**

None

1. **Highways**

a Urgent pot-hole information to be sent to clerk who will report them in addition to those at Church Road junction, Stow Road opposite Church Close, hump in centre of Foldgate Lane, pot-hole in Fen Road

b Cllr. Fisher met with A Wallace (NCC) and ascertained that TROD should be completed late summer 2018. Width should be 1 metre with adequate drainage being installed to replace grips.

c Parish Partnership applications for SAM2 and Footpath resurfacing have been approved by NCC.

i 6 locations were agreed for SAM2 to be used, some already have posts, some will need posts installing. Quotation from Westcotec included costing for 3 posts.

ii Resurfacing of footpaths can be in patches or continuous at the request of the PC. No decision made as to which order resurfacing should be. Matter to be on next agenda

1. **Reports**

a Flooding/emergency community plan Cllr Fisher still awaiting response from K Kent regarding implications of GDPR and information held in Emergency plan

b Speedchecks carried out 3 times with 11 vehicles reported.

**9.18 Reports (Cont’d)**

c Second of Chief Inspector Cant's occasional Parish Councils Updates. No representative able to attend due to same date as Annual Parish Meeting and PC meeting

d Cleanup done from Burnt Lane corner towards Jubilee Cottages resulting in 4 bags of rubbish. Two days later more rubbish appeared in the same area. A pattern of rubbish being left is emerging and discussion took place as to how to handle the situation with a view to those responsible being reported to the relevant authorities

1. **Cemetery**

a Meeting held with Richard King who gave advice given about memorial lintel installation and said he would send pricing and pictures of lintels installed elsewhere. No information received.

b Considered final variance of fees for ashes interment for family who have given a lot to the village. No fees to be charged

1. **Village Benches**

As advertised in the Eagre News with a closing date of 31 March for offers to purchase 3 benches no longer required by PC, the top offer was £400. It was proposed and resolved that this offer be accepted.Buyer to arrange collection of items through clerk

1. **Planning**

17/01796/F Change of use of part of outbuilding to form access with formation of first floor bedrooms in roof space at Bright’s Barn, Stow Road. Approved by Planning Department

1. **Finance**

a Resolved to accept monthly accounts to 31 March

b Resolved that £230 rental be paid to Magdalen Village Hall

c Resolved to agree cheques to be signed and online payments made

d Resolved to accept End of Year accounts for 2017/2018

e Agreed to clerk’s request to attend training day at Necton at a cost of £10 plus mileage

1. **Councillors Concerns and Future Agenda Items**

Environment Agency to be contacted regarding householders putting items on bank beyond property fencing.

1. **Public Speaking**

None

1. **Date of Next Meeting**

10 May 2018, this will be the Annual General Meeting of the Parish Councils

Meeting closed at 8.35pm

Chairman …………………………………………………. Date …………………………………..