Wiggenhall St Mary Magdalen Parish Council

I hereby give you notice that an Ordinary Meeting of the above named Parish Council will be held at Wiggenhall St Mary Magdalen Village Hall on 12 July 2018 at 7.30 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The meeting will be open to the public unless the Council otherwise direct.

10 minutes will be allowed during the meeting for members of the public to raise points of concern on agenda items.

**Agenda**

1. Receive **apologies** for absence
2. Confirm as a correct record the **minutes of the meeting** of the Council held

14 June Draft minutes previously circulated

1. Accept **declarations of interest and dispensation requests** on agenda items
2. Agree meeting be adjourned for **public speaking**
3. Consider applications for **co-option** to Parish Council
4. **Matters arising** not covered elsewhere on the agenda (for information only)
5. **Correspondence** (for information only)
6. **Highways**

a Receive reports of highways issues including lighting and public footpaths

b Update of footpath resurfacing in village

c Update of SAM2 purchase

1. Receive **Reports** (for information only)
2. Discuss current reduction in **bus service** to village
3. **Paddock land tracks**

a Update on installation of track

b Decide on additional clauses to be incorporated into tenancy contracts

c Decide on gate design and which contractors to approach

d Consider information and decide actions to be taken regarding latest topping of plots and tracks

e Respond to request to rent paddocks 40-48

1. Consider commenting on **Norfolk Minerals and Waste Local Plan Review**: Initial Consultation & Statement of Community Involvement consultation as in e-mail of 28 June
2. Consider commenting on **Gambling Act 2005** Statement of Licensing Policy Review
3. **Planning** **-** Consider applications received including
4. **Finance**

a Resolve to accept monthly accounts to 30 June

b Consider approval of back pay for clerk from April 2018

c Consider recommendation to order 2 sets of pads and rescue pack for defibrillator

d Decide if membership of SLCC (Society of Local Council Clerks) and ALCC to be paid

e Resolve to agree cheques to be signed and online payments made

f Consider Village Hall accounts circulated in June correspondence folder

g Decide if 3rd signatory to be notified to Unity Trust

1. **Councillors’ concerns and agenda items** for next meeting –*information only*
2. Agree meeting be adjourned for **Public Speaking.**
3. Confirm date of next meeting 13 September

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**11 June 2018**