Wiggenhall St Mary Magdalen Parish Council

I hereby give you notice that an Ordinary Meeting of the above named Parish Council will be held at Wiggenhall St Mary Magdalen Village Hall on 11 October 2018 at 7.30 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The meeting will be open to the public unless the Council otherwise direct.

10 minutes will be allowed during the meeting for members of the public to raise points of concern on agenda items.

**Agenda**

1. Receive **apologies** for absence
2. Confirm as a correct record the **minutes of the meeting** of the Council held

13 September Draft minutes previously circulated

1. Accept **declarations of interest and dispensation requests** on agenda items
2. Agree meeting be adjourned for **public speaking**
3. Consider applications for **co-option** to Parish Council
4. **Reports on previous matters** not covered elsewhere on this agenda (for information only)
5. **Correspondence** (for information only)
6. **Highways**

a Receive reports of highways issues including lighting and public footpaths

b Update of footpath resurfacing in village and TROD

1. Receive **Reports from** Speedwatch, SNAP and Cleanup teams (for information only)
2. **Paddock land tracks**

a Update on track and gateways

b Decide if backpack sprayer is to be purchased

1. **Review** Standing Orders
2. Accept rewording of 2 clauses in **cemetery regulations**
3. **Planning** **-** Consider applications received
4. **Finance**

a Resolve to accept monthly accounts to 30 September

b Resolve to agree cheques to be signed and online payments made

c Appoint internal auditor for 2018/2019

1. **Councillors’ concerns and agenda items** for next meeting –*information only*
2. Agree meeting be adjourned for **Public Speaking.**
3. Confirm date of next meeting 8 November
4. Resolve under the 1960 Public Bodies (Admission to Meetings) Act to exclude the press

 and public due to the confidential nature of the business to be discussed

1. Clerk’s working hours

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 **5 October 2018**