**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Ordinary Meeting of the above named Parish Council held on 13 December 2018**

**Present - Cllrs:** R Bone, E Fisher (Chairman), P Koczerzat, J Morton

Clerk – S Goodwin 2 members of the public present

1. **Apologies for absence**

None

1. **Minutes of Meetings**

 8 November 2018. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

1. **Declarations of Interest and Requests for Dispensations**

None

1. **Public Speaking**

 No comments made

1. **Co-option**

 No applications received.

1. **Matters arising (for information only)**

106/17 Notice board put up in cemetery and ‘No dogs except assistance dogs’ signs attached to gates

97/18 KLBC notified that Anti-Social behaviour, Crime and Policing Act 2014. Public Spaces Protection Order (Control of Dogs) will come in to force 1 December 2018

1. **Correspondence (for information only)**

a Parish Church of Wiggenhall St Mary Magdalene invitation received too late to be considered by PC at November meeting inviting PC representative to read a lesson at the Carol Service on 9 December. Invitation circulated to councillors but no one was able to attend.

b Norfolk Local Access Forum seeking new members

c Norfolk Citizens Advice wrote requesting donation. No donation to be sent in accordance with Magdalen PC policy

d Cadent gave notice that survey of gas pipe crossing playing field will take place early 2019. Copy given to Magdalen Village Hall Committee chairman

e Complaints received concerning fireworks on 10 November on river bank at rear of Stow Road. Police and relevant authorities informed. Situation to be monitored

f Parishioner wrote to complain of contractors leaving mud on Stow Road footpath opposite 43 Stow Road. Contractor informed and it was agreed that they would clear it later that day. S Warren cleared it and contractor was informed

1. **Highways**

a Report to be sent concerning drain on Stow Road near junction with Park Crescent. Noted that weeds had been trimmed by pathway between Mill Road and Stow Road. Unsure who had done the work, possibly Rangers. Enquiry had been sent requesting list of works carried out by Rangers on planned visit w/c 29 October but no answer received. Brambles still hanging over footpath at top of Mill Road.

b Copy of strong letter of complaint regarding lack of progress on the TROD originally sent to Director of Highways, Cllr Long, K Rands, A Wallace and Watlington PC was sent to Elizabeth Truss (MP). Following her intervention a contact name at Network Rail was given. Clerk spoke to him to explain situation and he contacted all involved at Network Rail and Norfolk County Council. Current situation is that further clarification is awaited from Norfolk County Council.

c Regular inspections are being made on railway abutments. It may be that eventually these abutments will require removal. So as to ascertain parishioners views on this possibility it was agreed that notification of this possibility be included in next edition of Eagre News requesting that any comments be sent to the clerk.

1. **Reports**

a Speedchecks continue but team have been instructed that no checks to be carried out over Christmas period due to lack of administrative support from Police

b Cleanup team to carry out cleanup in the following week

c SNAP meeting held w/c 12 November. Cllr Fisher attended but there was nothing to report

d Cllr. Koczerzat attended meeting with Inspector Cant and other Parish Council representatives on 26 November. New structure of policing was explained and details of local Beat Manager circulated. Cllr Koczerzat offered to arrange informal meeting of councillors and PC Andy Smith

1. **Paddock land and allotments**

a Gates are now in place on both tracks, the track beyond plot 15 has been levelled and all tenants have been notified as to who can now use track beyond plot 15 and crossover point between both tracks. Agreed that track alongside plots 1 – 39 to be known as Track 1 and track alongside plots 40 – 60 to be known as Track 2.

b Signed and witnessed tenancy agreements for 2019

c Signed and witnessed maintenance agreements for paddock land

d Clerk reported that in the main, quarterly payments by tenants was a success although it increased administration time. Clerk was concerned that although ample time and reminders had been sent, agreements were received late and thus resulted in possible loss of tenancy for the following year. Agreed that procedure to remain the same for 2019 as 2018 was an introductory year. Possibility discussed of changing paddock rent review date to November so that tenants know in advance what is due instead of the present arrangement where increase is not known until May/June. ie November 2019 review to be for 2021 rents paid in 2020 as rent is always paid a year in advance. To be trialled in 2019

1. **Polling District and Places Review**

No comment to be sent as no change for Wiggenhall St Mary Magdalen

1. **Payroll Administration**

Resolved to confirm emergency decision taken to employ **Red Shoes Accounting Service** for payroll processing due to sudden closure of Cambridgeshire ACRE payroll service.

1. **Village Sign**

As village sign is deteriorating badly, it was agreed that clerk is to seek out possible suppliers. Matter to be on next agenda to discuss design etc

1. **Planning**

a 18/02076/F New Residential Development at West View, 37 Stow Road, Magdalen

 Comment to be sent that Wiggenhall St Mary Magdalen objects to the above on the following grounds:-Not in keeping with surrounding properties, cramped and densely built plot, overshadows neighbouring buildings, roof level above the house on one side thus accentuating excess height above neighbouring bungalow, access onto what is a tight, narrow bend, spoils visual amenities.

b 18/01766/F Outline application for construction of 1 residential dwelling at Church Meadow Farm 9 Lynn Road Wiggenhall St Mary Magdalen Norfolk PE34 3AZ

 Approved by Planning Dept. 23 November

1. **Finance**

a Resolved to accept monthly accounts to 30 November

b Considered and accepted budget for 2019/2020 subject to necessary changes when precept is being set in January

c Resolve to agree cheques to be signed and online payments made

 

d Letter received from E-on warning of price increase from 21 January 2019. Clerk to seek cheaper supplier

1. **Councillors Concerns and Future Agenda Items**

None

1. **Public Speaking**

 Thanks given to councillors on Clean up Team for all their work throughout the year

1. **Date of Next Meeting**

10 January 2019

Meeting closed at 8.50pm

Date …………………………………..