**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Ordinary Meeting of the above named Parish Council held on 14 March 2019**

**Present - Cllrs:** R Bone, E Fisher (Chairman), P Koczerzat, J Morton

Clerk – S Goodwin 1 member of the public present

1. **Apologies for absence**

None

1. **Minutes of Meetings**

 14 February 2019. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

1. **Declarations of Interest and Requests for Dispensations**

None

1. **Public Speaking**

 No comments made

1. **Matters arising (for information only)**

 None

1. **Correspondence (for information only)**

a Invitation to attend St George’s Day dinner to support Mayor’s Charity, 26 April, 7pm, King’s Lynn Town Hall. Tickets £60 each

b Change of Mobile Post Office Times. Now Monday and Thursday, 10.15-10.45

1. **Highways**

a No reports to be sent regarding pot-holes etc

b Norfolk County Council have completed and returned paperwork and are awaiting response from Network Rail

c Advance warning of road closure – Magdalen High Road, 9 March to 21 March. (circulated before meeting)

1. **Reports**

a Speedchecks still being carried out including regular checks by Police in the village

b Cleanup team will be carrying out a litter pick on main route around the village

c No SNAP meeting held. It is very likely that these meetings will be discontinued after May

1. **Village Sign**

Matter to be on the next agenda when councillors have had time to look at post and fixings

1. **Annual Reviews**

a Risk Assessment accepted with no amendments

b FOI Publication Scheme accepted with no amendments

c Asset Register received with no amendments

1. **Defibrillator**

Access code is now displayed on the cabinet and procedure for use of the defibrillator was clarified.

A 999 call at the patient is made. The 999 ambulance service operator will triage and if required ask for the defibrillator to be collected, and how to access if locked. At this point in time it will be flagged as Red by the ambulance service and not be activated until recommissioned again post rescue, the defibrillator is returned to the cabinet (in most cases, but it may also be taken away by the ambulance and returned days/weeks later). The community will either recommission and report that the site is active via WebNos, or the community will be advised by Community Heartbeat Trust the defib has been used and needs reactivation. Once it is flagged as recommissioned again, the ambulance service is notified via the report on Webnos. This way all the records are kept accurate.

1. **Planning**

a18/02076/F New Residential Development at 37 Stow Road, Application withdrawn

b Borough Council of King’s Lynn and West Norfolk: Local Plan Review- Consultation Draft.

 Link had been sent to councillors prior to the meeting. The specified allocation plot in Mill Road is to be de-allocated.

1. **Finance**

a Resolved to accept monthly accounts to 28 February

b Resolved to agree cheques to be signed and online payments made



1. **Councillors Concerns and Future Agenda Items**

None

1. **Public Speaking**

 No comments made

1. **Date of Next Meeting**

11 April 2019

Meeting closed at 8.30pm

Signature … ………………………………………… Date …………………………………..