**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Ordinary Meeting of the above named Parish Council held on 11 April 2019**

**Present - Cllrs:** R Bone, E Fisher (Chairman), P Koczerzat, J Morton

Clerk – S Goodwin 2 members of the public present

1. **Apologies for absence**

None

1. **Minutes of Meetings**

 14 March 2019. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

1. **Declarations of Interest and Requests for Dispensations**

None

1. **Public Speaking**

 No comments made

1. **Matters arising (for information only)**

 None

1. **Correspondence (for information only)**

a Invitation to attend public drop-in session for Islington Pumping Station. Thursday 25 April St Germans Memorial Hall, 9-3

b Parishioners letter expressing concern about increasing size and speed of heavy farm machinery going through Magdalen and suggesting that a solution may be to introduce traffic calming measures. Clerk to respond

1. **Highways**

a No reports to be sent regarding pot-holes etc

b Norfolk County Council have completed and returned further paperwork and are awaiting teleconference call with Network Rail to ensure that all questions have now been answered

c Proposed development near Gypsy Lane/Station Road, Watlington is very likely to involve a conventional footway, which will mean that a limited area of the Trod would be affected. NCC wrote that it is possible to omit this from the Trod works but in practice this cost is minimal to install and NCC suggest that Trod works continue. Discussion took place as to whether a refund of monies should be requested from NCC and Trod works shortened or to allow Trod to be completed as planned.

d Advance warning of extended bridleway closure – BR10 from where it meets the 2R1268/10 for a distance of 85 metres northwards, and BR3 form where it meets the 2R1268/10 for a distance of 85 metres southwards

1. **Reports**

a Speedchecks 4 checks carried out with 23 vehicles reported. A further check had 15 vehicles to be reported in one hour.

b Cleanup team will be carrying out a litter pick on main route around the village

c No SNAP meeting held. It is very likely that these meetings will be discontinued after May

1. **Village Sign**

Agreed that decision to be left until after May elections. Ability to fund this project is in doubt until Election and other expenditure for 2019/2020 is clarified

1. **Grazing Land**

a Looking back at previous tenancy agreements, clerk realised that clauses concerning gaming rights, control of vermin and use of sprays and fertilisers were not in current agreements. Relevant clauses were agreed to be inserted in agreements for 2020.

b Cllr Bone had inspected grazing land and as a result tenant had been asked to secure coating on storage shed. This has been done on a temporary basis. Clerk has now purchased backpack sprayer as agreed in October 2018. Clarification as to use of sprays near animals to be sought by clerk

1. **Planning**

a18/00844/F Variation of Condition 15 of planning permission 16/00158/O-Outline application all matters reserved: 9 dwellings: To vary the condition to remove limit on GIFA at Land South of 85 Stow Road. Approved by BC Planning

1. **Finance**

a Resolved to accept monthly accounts to 31 March 2019

b Agreed £230 rental to be paid to Magdalen Village Hall for 2018/2019

c Resolved to agree cheques to be signed and online payments made

d Resolved to accept end of year accounts for 2018/2019

e Received Annual Internal Auditors report for 2018/2019

f Completed, approved and signed Section 1, Annual Governance Statement 2018/2019

g Considered and resolve to approve and sign and date Section 2, Accounting Statement 2018/2019

h Approved Bank Reconciliation and Variances documents to be sent to external auditor

1. **2019 Elections**

4 nominations have been received and no PC election will be held. Candidates will become councillors on 7 May subject to signing Declaration of Acceptance of Office before 9 May meeting and returning completed Register of Interest Forms. Co-option will be possible from 9 May meeting onwards but candidates must contact clerk before meeting for relevant documentation to be completed

1. **Councillors Concerns and Future Agenda Items**

None

1. **Public Speaking**

 Comments received concerning lack of efficiency of hearing loop for meetings, location of information detailing PC candidates for 2019 Election and explanation as to how road surface affects vehicle noise

1. **Date of Next Meeting**

9 May 2019 This will be the Annual Meeting of the Parish Council

Meeting closed at 8.45pm

Signature ………+…………………………………… Date …………………………………..