Wiggenhall St Mary Magdalen Parish Council

I hereby give you notice that an Ordinary Meeting of the above named Parish Council will be held at Wiggenhall St Mary Magdalen Village Hall on 13 June 2019 at 7.30 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The meeting will be open to the public unless the Council otherwise direct.

10 minutes will be allowed during the meeting for members of the public to raise points of concern on agenda items.

A cemetery inspection for councillors able to attend will commence at 7pm on the evening of the meeting

**Agenda**

1. Receive **apologies** for absence
2. Confirm as a correct record the **minutes of the meetings** of the Council held

9 May Draft minutes previously circulated

1. Accept **declarations of interest and dispensation requests** on agenda items
2. Agree meeting be adjourned to allow **members of the public** to speak
3. Consider applications for **co-option** to Parish Council
4. **Matters arising** not covered elsewhere on the agenda (for information only)
5. **Correspondence** (for information only)
6. **Highways**

a Receive reports of highways issues including lighting and public footpaths

b Update on Trod installation

c Footpath Report from Councillor Heyes

d Respond to parishioner’s letter requesting chicanes and /or speed bumps on all entrance/exit roads in the village

e Respond to parishioner’s letter concerning blocked right of way at the end of Prophet’s Alley

1. Receive **Reports** (for information only)
2. **Cemetery Reviews and Inspection Report**

a Receive inspection report and resolve actions to be taken

b Review cemetery fees

c Review cemetery regulations

d Review cemetery risk assessment

1. **Review GDPR Policies**

a Transferable Data Policy

b Social Media

c Document retention and disposal

d Information data protection

1. **Planning** **-** Consider applications received
2. **Finance**

a Resolve to accept monthly accounts and bank reconciliation to 31 May

b Resolve to pay schedule of payments

1. **Councillors’ concerns and agenda items** for next meeting –*information only*
2. Agree meeting be adjourned for **Public Speaking.**
3. Confirm date of next meeting 11 July 2019

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**7 June 2019**