Wiggenhall St Mary Magdalen Parish Council

I hereby give you notice that an Ordinary Meeting of the above named Parish Council will be held at Wiggenhall St Mary Magdalen Village Hall on 11 July 2019 at 7.30 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The meeting will be open to the public unless the Council otherwise direct.

10 minutes will be allowed during the meeting for members of the public to raise points of concern on agenda items.

A cemetery inspection for councillors able to attend will commence at 7pm on the evening of the meeting

**Agenda**

1. Receive **apologies** for absence
2. Confirm as a correct record the **minutes of the meetings** of the Council held

13 June and 4 July Draft minutes previously circulated

1. Accept **declarations of interest and dispensation requests** on agenda items
2. Agree meeting be adjourned to allow **members of the public** to speak
3. Consider applications for **co-option** to Parish Council
4. **Matters arising** not covered elsewhere on the agenda (for information only)
5. **Correspondence** (for information only)
6. **Highways**

a Receive reports of highways issues including lighting and public footpaths

b Update on Trod installation

c Respond to Parish Partnership 19/20

d Decide action about crossing dyke on Footpath 9

e Consider accessibility of Footpath 13

1. Receive **Reports** (for information only)
2. **Cemetery -** Receive inspection report and resolve actions to be taken
3. **Dog Waste Bin -** Resolve to repair or replace dog waste bin on river bank by Cock Inn
4. **Village Handyman –**

aDecide whether to advertise for self employed handyman with Public Liability Insurance to carry out small tasks for the Parish Council

b Respond to offer of mowing assistance from parishioner

1. **Cemetery and playing field tenders** – agree specifications for maintenance 2020-2023
2. **Paddocks –** update on topping and general report of condition of plots
3. **Planning** **-** Consider applications received including

Reserved matters application: construction of 9 dwellings at Land South of 85 Stow Road Stow Road Wiggenhall St Mary Magdalen Norfolk

1. **Finance**

a Resolve to accept monthly accounts and bank reconciliation to 30 June 2019

b Resolve to pay schedule of payments

1. **Councillors’ concerns and agenda items** for next meeting –*information only*
2. Agree meeting be adjourned for **Public Speaking.**
3. Confirm date of next meeting - 12 September 2019

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**4 July 2019**