**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Ordinary Meeting of the above named Parish Council held on 10 October 2019**

**Present - Cllrs:** R Bone (Chairman), BDent , P Koczerzat, J Morton

Clerk – S Goodwin 2 members of the public present

1. **Apologies for absence**

Cllr Heyes

1. **Minutes of Meetings**

 12 September. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

1. **Declarations of Interest and Requests for Dispensations**

None

1. **Public Speaking**

 Co-option candidate spoke to support his application

1. **Co-option**

Voting took place by show of hands and Clive Girdler was co-opted to the PC. Declaration of Acceptance of office was signed and witnessed and Cllr Girdler was invited to participate with councillors for the remainder of the meeting. Completed Register of Interest form also given to clerk for sending to King’s Lynn Borough Council.

1. **Matters arising (for information only)**

61.19 Cllrs Bone and Koczerzat had fitted replacement dog waste bin near to Cock Inn

76.19a Cllr Koczerzat had attended meeting to greet Inspector Vicky Hebborn. A new beat manager has now been appointed and contact details were given to the clerk. The police had strongly urged that any problems should be reported to them. They have been accused of not assisting with problems, which they have not been informed of.

79.19 Quote received for topping of plots 31 – 39. Acquired for budget purposes but not to be confirmed until topping required in 2020

80.19a Cllr Koczerzat had very gently cleaned war memorial. Price for chippings had been ascertained and it was proposed, seconded and agreed that these should be purchased by Cllr. Koczerzat and placed around war memorial. Noted that a more thorough clean will be required in 2020. Great care is required as lettering is very fragile.

80.19b Thank you letter received from Royal British Legion for £100 donation sent by PC. Letter placed in correspondence folder. P Smith has agreed to lay the wreath on Remebrance Day.

83.19 Defibrillator pads have been ordered and received

1. **Correspondence (for information only)**

a Magdalen Academy requested to trim back trees overhanging playing field. This has not yet been done. Clerk to contact Academy again

b Councillor from Stow Bardolph rang clerk to discuss silting of river. Clerk told her what Wiggenhall St Mary Magdalen PC had found out. Councillor to inform clerk of any action taken by Stow Bardolph PC following the 12 November meeting.

c Flood leaflets were delivered to clerk by K Kent and Eagre News Team will deliver them.

d Invitation to Parish Paths Seminar, 28 October, 2pm to 5pm, Narborough Community Centre

e Crime update figures for August to be put in correspondence folder

f Invitation to Norfolk ALC AGM, 20 November, 6pm, County Hall, Martineau Lane.

g Emerging Local Plan Review and Neighbourhood plans information from Planning Department placed in correspondence folder

1. **Highways**

a Reports of highways issues given to clerk including overhanging shrubs and hedging. Letters to be sent to 3 households. Bollard by pound area, damaged in road traffic accident is programmed for repair by NCC. Dip in road by junction with Vine Hill and Low Road has been reported

b NCC were asked for a warning sign to be erected where Trod crosses the road near Watlington Station as it is so near to a bend. 2 ‘Pedestrian in the road’ signs have been ordered by NCC

c Railway abutment inspection in June noted some movement to one of the fractures of the London End abutment (which looks to be the North West abutment). Long term proposed solution is still demolition.

d Jason Moorse has taken over from Karl Rands as Highways Services Manager

1. **Reports**

a Speedchecks recently showed a reduction in vehicles passing through village. Report of speed checks put in correspondence folder. Magdalen Academy had contacted clerk to request that Speedwatch Team conduct a speedcheck in Park Crescent. Clerk explained that unfortunately this would not be possible as speedcheck sites were those designated by Police and Park Crescent was not one of those sites. Details of Beat Manager to be passed to Magdalen Academy.

b Cleanup around Burnt Lane area showed a very large drop in amount of litter there.

c Defibrillator is now up and running again, with contact details on cabinet and defibrillator. Cllr Bone to retain new electrode pads as he is main contact with Community Heartbeat and sends them monthly reports on defibrillator

1. **Standing Orders Review**

Proposed, seconded and agreed thatitems 5jix, 5jx,5jxi, 5jxii, 5jxiii be removed from Standing Orders as they are agenda items throughout the year to spread the workload.

1. **Parish Council Website**

Agreed that Parish Council website be retained solely for Parish Council matters

1. **Norfolk Minerals and Waste Local Plan – preferred Options Consultation**

No comment to be sent

1. **Tenders for 2020-2023**

5 companies had been invited to submit tenders. 3 submitted tenders for the playing field and 2 for the cemetery maintenance.

a Proposed, seconded and agreed that P J Jones be awarded the playing field maintenance contract

b Proposed, seconded and agreed that P J Jones be awarded the cemetery maintenance contract

 Both contracts with fixed price for 3 years

1. **Consultation on Division Boundaries for Norfolk County Council**

No comment to be sent

1. **Paddocks**

Plots 49-52 will be vacant from 1 January 2020. It was agreed that plots 40-52 are to be advertised for letting as a 6.5 acre paddock. Entrance will be from Track 2 gateway.

1. **Planning**

a 19/01124/RM Reserved matters application: construction of 9 dwellings at land south of

 85 Stow Road, Magdalen Approved by planning department

b 19/01448/F Extension to dwelling at Orchard Lea 3A Stow Road Wiggenhall St Mary Magdalen Norfolk PE34 3BT Approved by planning department

1. **Finance**

a Proposed, seconded and agreed to accept monthly accounts and bank reconciliation

 to 30 September 2019

b Proposed, seconded and agreed that Cllr. Koczerzat purchase chippings for war memorial

c Resolved that payments be made as follows:-

 

1. **Councillors Concerns and Future Agenda Items**

None

1. **Public Speaking**

 None

1. **Date of Next Meeting –** 14 November 2019

Meeting closed at 8.50pm

Chairman …………………………………………… Date …………………………………..