**Wiggenhall St Mary Magdalen Parish Council**

**I hereby give you notice that an Ordinary Meeting of the above named Parish Council will be held at Wiggenhall St Mary Magdalen Village Hall on 11 December 2019 at 7.30 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The meeting will be open to the public unless the Council otherwise direct.**

10 minutes will be allowed during the meeting for members of the public to raise points of concern on agenda items.

**Agenda**

1. Receive **apologies** for absence
2. **Confirm as a correct record** the minutes of the meetings of the Council held

14 November. Draft minutes previously circulated

1. Accept **declarations of interest and dispensation requests** on agenda items
2. Agree meeting be adjourned for **Public Speaking**
3. Consider applications for **co-option**
4. **Matters arising** not covered elsewhere on the agenda (for information only)
5. **Correspondence** (for information only)
6. **Highways**

a Receive reports of highways issues including lighting and public footpaths

1. **Receive Reports (for information only)**
2. **Paddocks**

a Sign and witness agreements

b Consider condition of Track 1 beyond hard surfaced area and decide if any action to be taken

1. Consider response to correspondence received concerning **siltation of the river**
2. Consider purchase and installation of **dog waste bin**, part way along Footpath 4
3. **Accessibility Regulations** update
4. **Planning** **-** Consider applications received
5. **Finance**

a Resolve to accept monthly accounts and bank reconciliation to 30 November 2019

b Resolve to pay schedule of payments

c Consider budget for 2020/2021

1. **Councillors’ concerns and agenda items for next meeting –*information only***
2. Agree meeting be adjourned for **Public Speaking.**
3. **Confirm date and place of next meeting – 9 January 2020**

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 **3 December 2019**