**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Ordinary Meeting of the above named Parish Council held on 11 December 2019**

**Present - Cllrs:** R Bone (Chairman), B Dent, C Girdler, P Heyes, P Koczerzat, J Morton

Clerk – S Goodwin 2 members of the public present

1. **Apologies for absence**

None

1. **Minutes of Meeting**

12 November. Having been circulated previously, it was agreed that the minutes were a true and accurate record of the meeting

1. **Declarations of Interest and Requests for Dispensations**

None

1. **Public Speaking**

Request that hearing loop be activated

1. **Co-option**

No applicants

1. **Matters arising (for information only)**

None

1. **Correspondence (for information only)**

None

1. **Highways**

a Reports of pot-holes given to clerk. NCC have contacted landowner of Old School regarding overhanging shrubs etc. Clerk to ask Rangers to fill in as many pot-holes as possible.

b Copy of most recent railway abutment inspection report was circulated to councillors before the meeting. Letter to be sent expressing PC approval of demolition of abutments if that is what is advised. Where responsibility lies should injury/damage occur due to cracking abutment to be ascertained and also procedure for contacting local residents should any works be necessary.

c Letter to be sent to households whose vehicles obstruct the pavement, asking that consideration be given to pedestrians.

d Cllr Heyes reported that Footpath 4 will be re-instated by farmer after beet crop has been lifted. Footpath 9 has been well maintained and reports that access to Footpaths 6 and 7 has been blocked to be investigated.

1. **Reports**

a Speedchecks have been carried out 3 times this month by SW team and police check has also taken place

b Cleanup done from Toll Bar Corner to Stow Road revealed a lot of alcohol drink cans. Cleanup in Mill Road to be done

1. **Paddocks**

a Signed and witnessed agreements from tenants were signed by clerk and witnessed by Chair. Tenants copy will be returned to them along with invoices for 2021 rental.

b Track 1 beyond hard surfaced area had been accessed and ruts were now present. Letter to be sent to tenants stating that this is not to be used.

**132.19 Paddocks (Cont’d)**

c Cllr Girdler suggested that perhaps plots 31-39 would be of interest to Woodland Trust to convert some grazing land to woodland. Cllr Girdler to investigate costings and requirements and matter to be on the January agenda

d Tenant for plots 48-52 has given notice. Livestock have been removed and fencing will be cleared by 30 December unless sold to tenant taking over the plots. Meeting to be arranged with prospective tenant and 2 councillors

1. **River Siltation**

Parish councils of Wiggenhall St Germans and Stow Bardolph are in contact with Environment Agency (EA) concerning silting of the river. Wiggenhall St Mary Magdalen PC is to work with them and share any correspondence received. Letter to be sent to EA expressing concern about build up of silt in the Magdalen area. Cllr Heyes to supply clerk with rainfall figures to include in letter to EA

1. **Dog Waste Bin**

Parishioners had requested that a dog waste bin be placed in the area where Footpath 4 joins the green lane end of Foldgate Lane. Cllr Heyes produced a sketch for councillors showing 3 possible locations. PC agreed in principle to an additional dog waste bin being installed and clerk to ascertain which of the proposed locations would be acceptable to Borough Council Waste Management unit.

1. **Website Accessibility Regulations**

Clerk reported that some changes would need to be made so that website was compliant by September 2020. Situation to be monitored and any training courses to be notified to PC

1. **Planning**

No applications or decisions received

1. **Finance**

a Proposed, seconded and agreed to accept monthly accounts and bank reconciliation

to 30 November 2019

b Resolved that payments be made as follows:-

Payments to be approved this month

c Possible budget prepared by clerk for 20/21 was presented to councillors. Decision took place and some amendments made. Budget to be decided at January meeting and from this the Precept can be agreed

d Unity Bank confirmed that Cllr Girdler is now signatory/authorisee on bank account

1. **Councillors Concerns and Future Agenda Items**

New dog bin and tenancy of paddocks to be on next agenda

1. **Public Speaking**

Query as to who is responsible for trimming grass verges

1. **Date of Next Meeting –** 9January 2020

Meeting closed at 8.50pm

Chairman …………………………………………… Date …………………………………..