**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Ordinary Meeting of the above named Parish Council held on 9 January 2020**

**Present - Cllrs:** R Bone (Chairman), B Dent, C Girdler, P Heyes, P Koczerzat, J Morton

Clerk – S Goodwin 2 members of the public present

1. **Apologies for absence**

 None

1. **Minutes of Meeting**

13 December. Having been circulated previously, it was agreed that the minutes were a true and accurate record of the meeting

1. **Declarations of Interest and Requests for Dispensations**

None

1. **Public Speaking**

No comments

1. **Co-option**

No applicants

1. **Matters arising (for information only)**

135.19 Link sent by Norfolk ALC to video guides to assist with updating and editing website. Sent to all councillors before meeting. To be resent as some councillors had not received it.

1. **Correspondence (for information only)**

 None

1. **Highways**

a Reports of pot-holes and action promised by Highways given by clerk

b Letter sent to Department for Transport (DfT) expressing PC approval of demolition of abutments if that is what is advised. Reply received confirming DfT is responsible for the abutments and anything that occurs as a result of their condition/management. In terms of the adjacent landowners, DfT would negotiate with them directly in terms of plans, any temporary access/fencing requirements, etc.  All of the structures that DfT manage tend to be adjacent to private/domestic properties, so they make sure that they cause as little disruption as possible if/when they do undertake the works. Demolition is not considered to be required for a few years but condition will be continuously monitored

c Letter sent to households whose vehicles obstruct the pavement, asking that consideration be given to pedestrians. No vehicles have been seen obstructing the pavement

d Cllr Heyes reported that a parishioner had requested that PC ask Highways whether a 'Slow' sign or 'road narrows' sign could be placed at both ends of the double bend alongside the junction of Mill Road, Foldgate Lane and Fen Road. Also, if some yellow lines could be painted on the junction of Church Road/Stow Road/Lynn Road to prevent parking.

e Rangers had been requested to fill in pot-holes reported by clerk but the pot-holes will be investigated through routine Highways procedure.

f Jason Moore, the new area manager (West) offered to meet with clerk to better understand current priorities, concerns and ideas for improving such matters as communication. Meeting to be arranged for clerk and Chair to attend

g Overhanging shrubs and encroaching ivy still not cleared by owner of Old School site. Norfolk County Council to be asked to pursue matter

1. **Reports**

a Speedchecks – none carried out over holiday period but they recommence week beginning 13 January

b Sam 2 has been relocated

1. **Paddocks**

a Track 1 beyond hard surfaced area had been accessed and ruts were now present. Letter was sent to tenants stating that this is not to be used.

b Cllr Girdler presented findings on costings and procedure to plant woodland on plots 31-39. It was proposed, seconded and agreed that Cllr Girdler arrange meeting with representative from Woodland Trust with a view to project being undertaken under MOREwoods scheme

c Subsequent to a meeting with prospective tenant and 2 councillors, tenancy for the plots was applied for. Agreements had not been returned by tenant so this will be on February agenda. Invoice for 2020 rental has been paid for plots 40-52.

d Noted that manure is being dumped in central dyke. Letter to be sent to tenants seeking information. Should it not be a tenant then any information as to who is responsible would be welcome.

1. **Dog Waste Bin**

Response from Borough Council regarding possible siting of dog bin in area of paddocks/footpath 4 and Foldgate Lane still awaited. Clerk to pursue matter

1. **Annual Parish Meeting**

To be held at 7pm before the April meeting of the Parish Council. Meeting to be advertised on website and in Spring issue of Eagre News.

1. **Planning**

No applications or decisions received

1. **Finance**

a Proposed, seconded and agreed to accept monthly accounts and bank reconciliation

 to 31 December 2019

b Resolved that payments be made as follows:-

 

c Budget prepared by clerk for 20/21 was presented to councillors. £3500 was added for MOREwood scheme, although it was appreciated that some funding would need to come from Reserves. It was proposed, seconded and agreed that budget of £22920 should be accepted.

d Using agreed budget and taking into account that there will be no further Government grants, it was proposed, seconded and agreed that the Precept for 2020/2021 should be set at £15500.

1. **Councillors Concerns and Future Agenda Items**

New dog bin and tenancy of paddocks to be on next agenda

1. **Public Speaking**

 No comment

1. **Date of Next Meeting –** 13 February 2020

Meeting closed at 8.45pm

Chairman …………………………………………… Date …………………………………..