

Wiggenhall St Mary Magdalen Parish Council

Minutes of the Ordinary Meeting of the above named Parish Council held on 12 March 2020

Present - Cllrs: R Bone (Chairman), C Girdler, P Heyes, P Koczerzat, J Morton

Clerk – S Goodwin

2 members of the public present

176.19 Apologies for absence

Cllr B Dent apologies accepted

177.19 Minutes of Meeting

13 February 2020. Having been circulated previously, it was agreed that the minutes were a true and accurate record of the meeting

178.19 Declarations of Interest and Requests for Dispensations

None

179.19 Public Speaking

No comment

180.19 Co-option

No applicants

181.19 Matters arising (for information only)

None

182.19 Correspondence (for information only)

- a CGM Maintenance confirmation received that topping of plots will remain as originally quoted as acreage is the same although different plots are involved. 2 Tracks, plots 31-39 and plots 53 and 54 to be topped.
- b Community Heartbeat confirmed that defibrillator details are registered with East of England Ambulance. Advice sent concerning inspection of defibrillator during concern about the spread of Coronavirus.
- c Red Shoes Accounting notification of price changes

183.19 Highways

- a Reports of pot-holes and action promised by Highways given by clerk
- b Beware pedestrians crossing signs have now been installed in Station Road by NCC.
- c Eau Brink farms confirmed that Footpath 4 will have a strip reinstated around the allotments leading to Fen Road

184.19 Reports

- a Speedchecks – checks have resumed with Police monitoring also taking place
- b Sam 2 has been relocated
- c Cleanup team to resume when weather improves
- d Defibrillator monthly check carried out

185.19 Woodland Trust

- a Application under MoreWoods Scheme has been referred to regional woodland advisor. 8 weeks to be allowed for representative to contact PC to discuss proposals and arrange a time to visit the site. Planting plan and species list to be agreed. Costings will be known after this meeting. All councillors to be notified of meeting time when known so that they can attend if possible. Climate Change Officer at Borough Council was unable to assist.

186.19 Annual Documentation Review

- a Risk Assessment – agreed with no amendments made
- b Publication Scheme – agreed with no amendments made
- c Asset Register – agreed after amendment to office contents value

187.19 River Siltation

Matter has now been sent to EA Partnership and Strategic overview team and also to the Asset Performance team leader. Several meetings are due in the near future to discuss both progress of the localised trial of agitation dredging at the Stow Bridge hump and also the wider issue of siltation in the tidal river generally now that EA have the most recent tidal river bathymetric survey results. EA are also due to be meeting with the Middle level commissioners to discuss both issues in the near future.

188.19 Dog Waste Bin

New bin has now been received ready to be installed near plot 1 gateway on paddocks. Cllrs Heyes and Koczczat to install it. Bin at Lynn Road end of Footpath 4 has a damaged lid. Cllr Heyes to see if it can be repaired and matter to be on next agenda. Following a request from a parishioner, a letter is to sent to Magdalen Village Hall Committee, requesting that signs be put up clarifying if dogs are allowed on the playing field and also to request permission for a dog waste bin to be placed inside gateway to village hall car park, on left-hand side by the shrubs.

189.19 Planning

None

190.19 Finance

- a Proposed, seconded and agreed to accept monthly accounts and bank reconciliation to 29 February 2020. Cllr. Heyes had conducted his monthly check of the accounts.
- b Resolved that payments be made as follows:-

Ref 81/19	Cemetery & Playing field Maint.		SO	March	£404.30
Ref 82/19	Staff costs		SO		£387.04
Ref 83/19	HMRC		BP		£77.00
Ref 84/19	E-on		DDM		£43.32
Ref 85/19	Glasdon (dog bin for Footpath 4)		BP		£159.62
Ref 86/19	S Goodwin (Admin & Expenses Dec - Mar)		BP		£99.33
Ref 87/19	Red Shoes accounting		BP		£43.20

191.19 Councillors Concerns and Future Agenda Items

River siltation and woodland to be on next agenda. It was agreed that the administration of the PC and the holding of meetings during the Coronavirus epidemic cannot totally be covered by a policy and that any necessary changes can be agreed by consensus, if necessary by e-mail or phone. Matters relating to protocol should a member of the Royal Family die will be covered by Borough Council. Clerk to inform councillors of any official advice given.

192.19 Public Speaking

Noted that payroll administration had increased by more than rate of inflation. Query as to whether worn away road edges and pot-holes there are responsibility of NCC to repair.

193.19 Date of Next Meeting – 9 April 2020

Annual Parish Meeting will be held at 7pm before the PC meeting

Meeting closed at 8.25pm

Chairman

Date