

# Wiggenhall St Mary Magdalen Parish Council

I hereby give you notice that the Annual Meeting of the above named Parish Council will be held on 14 May 2020 at 7.30 pm. The meeting will be open to the public unless the Council otherwise direct.

**This will be a 'virtual meeting' in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.**

10 minutes will be allowed during the meeting for members of the public to raise points of concern on agenda items.

**Members of the public who wish to attend should contact the clerk before the meeting for the online link**

## Agenda

### 15.20 Elect

- a Chairman and receive signed Declaration of Acceptance
- b Vice Chairman and receive signed Declaration of Acceptance

### 16.20 Receive **apologies** for absence

17.20 Confirm as a correct record the **minutes of the meetings** of the Council held 9 April and 7 May Draft minutes previously circulated

18.20 Accept **declarations of interest and dispensation requests** on agenda items

19.20 Agree meeting be adjourned to allow **members of the public** to speak

20.20 **Matters arising** not covered elsewhere on the agenda (for information only)

21.20 **Correspondence** (for information only)

22.20 **Appoint Representatives, co-ordinators and working party groups**

23.20 Resolve to accept **STANDING ORDERS 2020 Based upon the NALC Model Orders July 2018, modified by this Council to support the new empowerment enshrined in the Coronavirus Act 2020 and associated 2020 Regulations**

24.20 Resolve to accept **Virtual Meetings Policy**

### 25.20 Highways

- a Receive reports of highways issues including lighting and public footpaths

### 26.20 Paddocks

- a Woodland Trust report
- b Decide whether to have plots 31 -39 sprayed before topping

### 27.20 Planning

- a Consider applications received
- b Consider response to matters in letter concerning land adjacent to Holly House, Stow Road


### 28.20 Finance

- a Resolve to accept monthly accounts to 30 April
- b Receive schedule of regular payees as required by Financial Regulations
- c Confirm signatories and online access for Parish Council banking – all councillors
- d Approve purchase of battery for defibrillator
- e Resolve to pay schedule of payments

29.20 **Councillors' concerns and agenda items** for next meeting –*information only*

30.20 Agree meeting be adjourned for **Public Speaking**.

31.20 Confirm date of next meeting 11 June



8 May 2020