**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Annual Meeting of the above named Parish Council held on 8 July**

**at Magdalen Village Hall**

All precautions for Covid 19 adhered to. Sanitising, wearing of face masks and social distancing

**Present - Cllrs:** R Bone, B Dent, C Girdler, P Heyes (Chairman), P Koczerzat, J Morton

Clerk – S Goodwin 2 members of public

1. **Apologies for absence**

None

1. **Minutes of Meeting**

 Meeting held May 2021. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

1. **Declarations of Interest and Requests for Dispensations**

None

1. **Public Speaking**

 No items

1. **Matters arising (for information only)**

a Donated album of photos has now been scanned onto USB stick and disc. Album now in possession of Cllr Morton.

b Environment Agency wrote to say that no further improvement to be made to FP13 as there are alternative accesses to riverbank

1. **Correspondence (for information only)**

a Notification of new property address. Formerly Jemarlee, Stow Road, to Fieldview, Stow Road

1. **Highways**

a Resurfacing of Stow Road, due to take place by end of June, delayed due to weather

b Offer received to take part in Parish Partnership 22/23. Matter to be on September agenda

c Stow Road pot-holes near Edenfield reported by parishioners sent to NCC

d Details of hedges overhanging highway in Mill Road sent to NCC, who have contacted landowners

1. **Reports**

a SAM2 has been relocated, readings have been sent to Councillors.

b Speedwatch checks continue to be done weekly as well are regular police speedchecks

c Borough Council offer of litter picking kits explored but not taken up due to advance notice required by BC when and where litter picking to take place

d Defibrillator checks continue to be done and Cllr Bone does not anticipate any required expenditure in the near future.

f Cllr Heyes had spoken with Eau Brink Farms manager who confirmed that FP4 will be cleared after harvest

g Cllr Heyes gave a report of meeting attended concerning Local Plan. Copies of presentation slides had been sent to councillors after the meeting.

h Website has undergone a tidy up, with unused items being removed and finance information collated.

i New community policeman has been walking round the village getting to know people and the village

1. **Woodland**

 Woodland Trust application is being carried forward from 2020. It was agreed that NCC One million trees for Norfolk funding application should proceed with possibility of NCC paying up to 90% of woodland costs

1. **Paddocks/Allotments**.

a Badger sett license still awaited. Gamekeeper from Eau Brink had sent a quote for managing installation and removal of badger gates, monitoring movements of badgers during relocation and breaking down and filling of vacated setts with digger. All work to take place when corn has been harvested so as to combine farm’s relocation of badgers with PC badgers. Quotation accepted.

b Paddocks and tracks topped but clerk recommended that Track 1 weeds be sprayed.

 Agreed that CGM to be asked to do so. CGM had topped verge alongside Plot 1, giving a neater approach to paddocks. Price requested by clerk for this to be included in annual topping.

c Parishioner reported escapee horses from paddocks. Owner notified and fencing reinforced

1. **Magdalen Village School**

Licence to assign completed and signed by all concerned. Registration from Land Registry awaited

1. **Cemetery**

a Inspection held before the meeting. Cemetery appeared to be well kept and memorials, although leaning are firmly fixed.

b Reviewed Cemetery Fees and 5% increase agreed with rounding up to nearest £5 or £10

c Reviewed Cemetery Risk Assessment with no amendments

d Reviewed Cemetery Regulations with no amendments

1. **Magdalen Village Hall**

a Cllr Girdler confirmed as PC representative. Clerk to inform Village Hall Committee

b 2010 Trust Deed for Village Hall sent to clerk by L Wilkinson

c Village Hall Committee wrote and requested that PC arrange and pay for cutting of playing field and play area grass and the emptying of dog bin. These are matters routinely arranged by and paid for by the Parish council to assist Magdalen Village Hall but it is accepted practice between the VHC and PC that a written request is received

1. **Operation London Bridge (OLB)**

a Agreed 4 attendees to attend training concerning OLB at a cost of £25 each

b Agree policy for OLB

1. **Queen Elizabeth Hospital**

Considered motion concerning and support for pressure to be put on Minister for Health to urge funding for a new build and maintenance of existing building. Motion agreed subject to last paragraph being deleted. Postcards for individuals to send to Minister for Health had been obtained and local businesses will be asked to have them available for customers to use if they wish. There is also an online petition

1. **Planning**

 None

1. **Finance**

a Resolved to accept monthly accounts to 30 June 2021

b Resolved to pay clerk for extra work undertaken concerning assignment of school lease

c Resolved to pay schedule of payments

d After consideration it was agreed that there was finance available for both a new village sign and to repay the PWLB loan, subject to there being no penalty for doing so. Both items to be on the next agenda

e Utility Aid had not sent any alternative suppliers. Supply to remain with E-on

1. **Councillors Concerns and Future Agenda Items**

Woodland, village sign and repayment of PWLB loan to be on next agenda

1. **Public Speaking**

None

1. **Date of Next Meeting**

9 September 2021 at Magdalen Village Hall

Signature …………………………………………… Date …………………………………..