**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Ordinary Meeting of the above named Parish Council held on 14 October**

**at Magdalen Village Hall**

All precautions for Covid 19 adhered to. Sanitising, wearing of face masks and social distancing

**Present - Cllrs:** R Bone, C Girdler, P Heyes (Chairman), J Morton

Clerk – S Goodwin 2 members of public

1. **Apologies for absence**

Cllrs P Koczerzat, B Dent,

1. **Minutes of Meeting**

Meeting held 9 September. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

1. **Declarations of Interest and Requests for Dispensations**

None

1. **Public Speaking**

Complaint about loop system in hall

1. **Matters arising (for information only)**

63.21b Picture of plaque received being the words ‘To commemorate our community’s resilience in the year of the pandemic 2020-2021’. To be presented to PC at a date to be notified by Well Being Initiative

72.21 Deposit paid for clock repair and PC will be notified of repair date in advance so that a councillor can be in attendance. Church Warden to be notified when date is known

1. **Correspondence (for information only)**

a Public Space Protection Order (PSPO) (Dog Control Order) is due to expire on 1 December 2021 and KLBC are consulting statutory partners and relevant parties concerning the renewal of the order. There are no changes to the document

b Change of property address – formerly Fen Road Bungalow, now Hamara, Fen Road

1. **Highways**

a Rail by Stow Road phone box is to be repaired/replaced, Clerk to write again about brambles etc at top of Mill Road from Old School plot. NCC to be informed that tree roots are coming through on pathway between Stow Road and Mill Road and are a trip hazard. Enquiry to be made how much it would be for this to be resurfaced

b Stow Road resurfacing will now take place in 2022

c Permission for proposed grit bin in Foldgate Lane/Mill Road area refused by NCC as it was considered there are sufficient in the village. Objection sent as at Mill Rd/Fen Rd/Foldgate Lane junction there is a gas main, which may be damaged if vehicle skids on ice/snow. Highways agreed that Stow Road bin could be moved by them to Foldgate Lane, if requested by PC.

*Resolved that clerk request this to be done*

d Webinar attended by clerk 14 September with Jason Moorse (West Area Manager) and Andy Wallace presenting. Presentation given as to works carried out by Highways and some questions from other Councils answered. Copy of presentation slides sent to all councillors prior to the PC meeting

**84/21 Highways (Cont’d)**

e Rangers have not yet attended

g Dog bin by EA gate in Stow Road was repaired by Cllr Heyes by placing it back on supporting brackets. Clerk had once again reported that several dog waste bins were overflowing and these had then been emptied on 14 October.

h Clerk had enquired on behalf of parishioner for information regarding road cable traffic sensors in Mill Road but no response received

1. **Reports**

a SAM2 has been relocated, readings have been sent to Councillors.

b Speedwatch checks continue to take place with 575 vehicles monitored and 9 reported over 5 sessions

c Report to be given on Village Hall Cmte (VHC) meeting being held w/c 18 October. Cllr Girdler will once again report that loop system not working for public attending PC meetings

d FP9 now has clear signage and is being kept in good order by Eau Brink Farms

e No litter picking has been done

f Light in phone box with defibrillator is not working. Clerk to contact BT. Working of the defibrillator is not affected

1. **Woodland**

a Woodland Trust contact Emily Butterwick, has left and Jack Starbuck is once again the contact. Clerk had signed the contract on behalf of the PC after consulting with councillors. Amount to pay had been sent by Woodland Trust but no official VAT invoice received. Cllr Girdler monitoring this.

*Resolved that PC officially supported signing of contract as this had already been approved at previous meetings and in consultation online.*

*Resolved that invoice for trees be paid immediately and earliest date possible be booked for delivery/planting*

Million Trees application still being processed. Magdalen School are keen to become involved with the project and it was agreed that short article written by Cllr Girdler be sent for inclusion in next Eagre News publication

b 2nd topping to take place in readiness for planting of trees as near to planting as possible

1. **Paddocks/Allotments**.

a The required 21 days has passed and there is no longer any badger activity on PC side of dyke. Gates are now locked both ways. Next step is to fill in setts but green chainlink fencing is needed to stop badgers digging in that area again.

*Resolved that roll of 3ft high green chain link fencing be purchased at the cheapest price clerk and chairman can find.*

1. **Village Sign**

Deposit paid and sign collected by Fiona Davies. Notice put in place to say sign is being restored. Some investigation can now be done as to how new sign will be erected. Cllrs to meet at site w/c 18 October

1. **Standing Orders Review**

No changes were made to previous years Standing Orders, which contained regulations concerning remote meetings

*Resolved to accept Standing Orders without amendment*

1. **Remembrance Day 2021**

Former PC Chairman Peter Smith agreed to lay wreath on behalf of PC.

1. **Planning**

a No applications received

b 21/00253/F Further amendments to removal or variation of Condition 1 of permission 19/01124/RM Reserved matters application, construction of 9 dwellings, plots 7, 8 and 9, Land south of 85 Stow Road, Magdalen Permitted by KLBC

c Clerk to enquire about permissions necessary to install containers/portacabins on private property

1. **Finance**

a *Resolved to accept monthly accounts to 30 September 2021.*

d *Resolved to pay schedule of payments*

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| Ref 48/21 | PWLB |  |  |  | BP |  | £2,518.22 |
| Ref 49/21 | Fiona Davies - Village Sign | | |  | BP |  | £1,690.00 |
| Ref 50/21 | Cemetery & Playing field Maint. | | |  | *SO* |  | £429.60 |
| Ref 51/21 | Clerk Salary | |  |  | *SO* |  | £387.56 |
| Ref 52/21 | HMRC |  |  |  | BP |  | £88.00 |
| Ref 53/21 | E-on |  |  |  | DDM |  | £51.50 |
| Ref 54/21 | British Legion repayment to Clerk | | | | BP |  | £100.00 |
| Ref 55/21 | Smith of Derby clock repair deposit | | | | BP |  | £412.97 |
| Ref 56/21 | CGM - spraying | |  |  | BP |  | £63.66 |
| Ref 57/21 | Norfolk alc London Bridge training | | | | BP |  | £54.00 |
| Ref 58/21 | Woodland Trust repayment to clerk? | | | | BP |  | £4,190.40 |

1. **Councillors Concerns and Future Agenda Items**

Financial Regulations review and appointment of internal auditor

1. Public Speaking

Report of ability to hear councillors

1. **Date of Next Meeting**

11 November 2021 at Magdalen Village Hall

Meeting closed 19.40

Signature …………………………………………… Date …………………………………..