**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Ordinary Meeting of the above named Parish Council held on**

**9 December at Magdalen Village Hall**

All precautions for Covid 19 adhered to. Sanitising, wearing of face masks and social distancing

The meeting commenced at 7pm

**Present - Cllrs:** R Bone, B Dent, C Girdler, P Heyes (Chairman), P Koczerzat, J Morton

Clerk – S Goodwin 2 members of public

1. **Apologies for absence**

None

1. **Minutes of Meeting**

Meeting held 11 November. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

1. **Declarations of Interest and Requests for Dispensations**

None

1. **Public Speaking**

No comments made

1. **Matters arising (for information only)**

48.21 Land Registry document received concerning Magdalen School lease. Copy to be kept on laptop and paper copy with PC records

72.21 Clock repair still awaiting date due to shortage of engineers

101.21a Tree for Magdalen Church Tree Festival, kindly donated by R Chitty.

105.21 Report of Action Taken form concerning badgers returned to Natural England

1. **Correspondence (for information only)**

a Invitation to read a lesson at Magdalen Church Carol Service. Cllr Dent to attend

b Invitation to attend webinars held by Norfolk alc including one about Community Parish Engagement in respect of flooding

1. **Highways**

a Road surface at Church Rd/Stow Rd/Lynn Rd junction is considered to be safe and will be reassessed in Spring 2022. Concerned parishioner informed.

b Highways programmed to move grit bin from Stow Road to Mill Road/FenRoad junction on grass at ‘Y’ junction

c Pathway Mill Rd/Stow Rd still not cleared

d 2 signs in Station Rd damaged – to be reported

1. **Reports**

a Speedwatch checks continue to take place

b Magdalen Village Hall Cmte have had to cancel some events due to Covid, but the majority of events are still taking place eg Bingo and Downham Market Swing Orchestra

c FP9 signage needs some repairs. Cllr Heyes purchased required materials and PC agreed to reimburse him

d Litter pick at Toll Bar End of village carried out by a parishioner

1. **Woodland**

a More than 2000 trees were delivered and planted by 9 December. Signed copy of contract from Woodland Trust awaited

*Due to the vast amount of time and effort he has taken on this project, a vote of thanks to Cllr Girdler was proposed and agreed.*

b NCC Million Trees has agreed to fund the PC portion cost of planting of the woodland. Again, thanks were given to Cllr Girdler

*Cllr Girdler will contact NCC to discuss publicity for the project*

c It was suggested that some of this money could be used to enhance the glade area. Large logs for sitting on were offered by Cllr Heyes and Cllr Heyes reported that a parishioner had offered some bulbs for the woodland area.

*Cllr Heyes to contact parishioner*

1. **Village Sign**

Fiona Davies was unable to suggest anyone who can carry out the work of installing sign. Quotations sought from 8 companies. 3 quotations received.

*Resolved that J Harper Building Services be appointed using blue engineering bricks and re-aligning the sign to face bridge.*

1. **Defibrillator**

a Cllr Bone spent considerable time assessing problems with electric supply to phone box, which houses the defibrillator. BT confirmed that electric supply to box is still connected. Community Heartbeat replaced the circuit breaker, heater is now working but not the light. Light can be replaced with modern version at cost of £30 approx. Current light is so old it cannot be repaired.

*Cllr Bone to research solution to replace light*

*Resolved that defibrillator DCF-E2310 Lifeline View Semi auto & carry case be ordered at a cost of £995 plus vat. Credit of £168 for old battery to be requested*

*Vote of thanks to Cllr Bone and his wife for all the work undertaken in this matterproposed and agreed*

b Request from a parishioner for 2nd defibrillator to be installed in Church Road was considered.

*Agreed that at this time when current unit is being replaced with an easier to use model, the request be refused, due to the initial outlay plus running costs, additional weekly inspections and ongoing maintenance costs*

1. **Queen’s Jubilee**

PC wrote offering to purchase new flags to be flown at Magdalen Church but these had already been purchased by a Church member

*Resolved that full cost of flags be paid*

It was noted for information purposes that the PC last purchased flags for the Church in 1977

1. **Paddocks**

a Agreements signed and witnessed. One copy to be retained and one sent to tenant with invoice for 2023

b Enquiry from tenant as to procedure if notice is to be given mid year. Confirmed that as agreement is for 364 days no refund would be given

1. **Bus Service 47**

Wiggenhall St German’s PC requesting joint effort to improve bus service 47

*Proposed and agreed that letter be sent to St German’s PC supporting their suggestions*

1. **River Ouse**

Cllr Sue Ling from Stow Bardolph updated councillors on silting of river and lack of action from EA and related agencies. Cllrs Dent and Morton volunteered to be part of the action group and PC was reminded of 2 parishioners whose knowledge of the River Ouse and silting would be of great help. This information was also made known to Cllr Ling

1. **Planning**

a 21/02022/F Variation of condition 2 of planning permission 19/01179/F to replace drawings at West View, 37 Stow Road. No comment to be sent

b Enforcement Officer aware of enquiries about containers/portacabins in village and it was confirmed that these were permitted developments.

1. **Finance**

a *Resolved to accept monthly accounts to 30 November 2021.*

b *Resolved to pay schedule of payments*

Monthly accounts


c J Cross agreed to be internal auditor for 21/22 financial year

1. **Councillors Concerns and Future Agenda Items**

Repair of cemetery gates to be on agenda

1. **Public Speaking**

None

1. **Date of Next Meeting**

13 January at Magdalen Village Hall

Meeting closed 20.35

Signature …………………………………………… Date …………………………………..