Wiggenhall St Mary Magdalen Parish Council

I hereby give you notice that an Ordinary Meeting of the above-named Parish Council will be held on

10 February 2022 at 6.30 pm at Magdalen Village Hall. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. The meeting will be open to the public unless the Council otherwise direct.

10 minutes will be allowed during the meeting for members of the public to raise points of concern on agenda items.

**AGENDA**

1. Receive apologies for absence
2. Confirm as a correct record the **minutes of the meeting** of the Council held

13 January 2022. Draft minutes previously circulated

1. Accept **declarations of interest and dispensation requests** on agenda items
2. Agree meeting be adjourned to allow **members of the public** to speak
3. **Matters arising** not covered elsewhere on the agenda (for information only)
4. **Correspondence** (for information only)
5. **Highways**

a Receive reports of highways issues including lighting and public footpaths

1. **Receive** **reports**
2. **Woodland** – update
3. **Village Sign** update
4. **Cemetery Gates and Pillars** – update
5. **Renovation of phone boxes in village**
6. **Review**

a Internal Control Statement for 21/22

b Effectiveness of Internal Audit 21/22

1. Consider request for an additional **dog bin** in Stow Road and possible relocation of dog bin from cemetery gates to Park Crescent or nearby location.
2. **Planning**

a Consider applications received

1. **Finance**

a Resolve to accept monthly accounts to 31 January 2022

b Resolve to pay schedule of payments

c Note increased holiday hours for clerk due to length of service and extra Bank Holiday 2022

1. **Councillors’ concerns and agenda items** for next meeting –*information only*
2. Agree meeting be adjourned for **Public Speaking.**
3. Confirm date of next meeting 10 March 2022



**1 February 2022**