Wiggenhall St Mary Magdalen Parish Council

I hereby give you notice that an Ordinary Meeting of the above-named Parish Council will be held on

10 March 2022 at 6.30 pm at Magdalen Village Hall. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. The meeting will be open to the public unless the Council otherwise direct.

10 minutes will be allowed during the meeting for members of the public to raise points of concern on agenda items.

**AGENDA**

1. Receive apologies for absence
2. Confirm as a correct record the **minutes of the meeting** of the Council held

 10 February 2022. Draft minutes previously circulated

1. Accept **declarations of interest and dispensation requests** on agenda items
2. Agree meeting be adjourned to allow **members of the public** to speak
3. **Matters arising** not covered elsewhere on the agenda (for information only)
4. **Correspondence** (for information only)
5. **Highways**

a Receive reports of highways issues including lighting and public footpaths

1. **Receive** **reports**
2. **Woodland** – update and consider installation of security gate across Track 1
3. **Village Sign** update
4. **Cemetery Gates and Pillars** – update and consider payment approval for clearance of ivy on original pillar.
5. **Review**

a Risk Assessment

b Freedom of Information Publication Scheme

c Asset Register

1. Decide future location of **dog waste bin**, previously located by cemetery gates
2. Decide on use and possible renovation of **phone boxes** in the village
3. **Planning**

a Consider applications received

1. **Finance**

a Resolve to accept monthly accounts 28 February 2022

b Confirm acceptance of increase in clerk’s salary due to National Award backdated to April 2021

c Resolve to pay schedule of payments

1. **Councillors’ concerns and agenda items** for next meeting –*information only*
2. Agree meeting be adjourned for **Public Speaking.**
3. Consider **application for co-option** to Parish Council
4. Confirm date of next meeting 14 April 2022



 **3 March 2022**