**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Ordinary Meeting of the above named Parish Council held on**

**10 March 2022 at Magdalen Village Hall**

All precautions for Covid 19 adhered to eg. Sanitising, wearing of face masks and social distancing

**Present - Cllrs:** R Bone, BDent (from item 177/21) P Heyes (Chairman), P Koczerzat, J Morton

Clerk – S Goodwin 2 members of public

Chairman Cllr Heyes, made a statement, which was supported by councillors present, remembering the people of the Ukraine during the current crisis

1. **Apologies for absence**

Cllr Girdler

1. **Minutes of Meeting**

 Meeting held 10 February 2022. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting.

1. **Declarations of Interest and Requests for Dispensations**

None

1. **Public Speaking**

 Confirmation of letter in Eagre News re white line on highways

1. **Matters arising (for information only)**

72.21 Repairs on the church clock were carried out by Smith of Derby, attended by Cllr Bone. Service book and documents handed to clerk by Cllr Bone for inclusion in PC records. Engineer reported that the clock, which was built in 1897 and first serviced in 1936 is in excellent condition and its time keeping also was excellent for its age.

1. **Correspondence (for information only)**

a Previous correspondence forwarded by e-mail to councillors during the month included

 i Routine bulletins from Norfolk ALC

 ii Newsletter from Police

 iii KLBC correspondence giving link to **information for people affected by the conflict in Ukraine and for people who want to do something to help.**

1. **Highways**

a Metal barrier by phone box in Stow Road repaired

b Streetscene inspectors visiting village in April. Matters of concern to be sent to them beforehand

1. **Reports**

a Speedwatch checks continue to take place with 496 vehicles recorded in 4 sessions and 19 reported

b SAM2 relocated and stats forwarded to councillors

c Litter pick planned for Burnt Lane and litter pick had taken place in Lynn Road

1. **Woodland**

a Contractors for tree felling and bench creation appointed and works due to be carried out by end of March. However, discussion took place as to whether this should happen. Councillors to visit area before 28 March when felling due to take place and liaise with council members and clerk as to findings

*Matter to be on next agenda*

b Cllr Long is to investigate eligibility of PC to apply for grant from Funding for Community Woods.

1. **Village Sign**

 Sign and post have been delivered and builder hopes to install post in March. F Davies, who made the sign will then come and put sign on post. Additional costs quotation sent

*Resolved that additional costs of £150 be paid for installation of sign on post*

1. **Cemetery Gates and Pillars**

a Left hand gate pillar has now been replaced. Invoice received

b Gates should be replaced by end of April

c As requested, clerk had obtained quotation for removal of ivy from right hand pillar. This was an update from quote obtained in 2021. Roots must remain intact so as to not interfere with stability of the pillar. Discussion took place as to what should happen to the ivy and when. Councillors to look again at situation before next meeting.

*Matter to be on next agenda*

1. **Annual Reviews**

*The following were accepted without amendment*

a Risk Assessment

b Freedom of Information Publication Scheme

c Asset Register

1. **Dog waste bins**

a Letters had been sent to properties in vicinity of proposed relocation of dog waste bin from cemetery gate. Owners of properties in Park Crescent supported relocation either to nearer the cemetery or Stow Road end of Prophets Alley. Clerk had identified and informed councillors in an e-mail prior to the meeting of a possible relocation site near cemetery gates where ivy goes across the top of the dyke. After discussion, no decision was reached. Councillors to look at possible locations before next meeting particularly site near cemetery gates.

*Matter to be on next agenda*

b NCC confirmed there was no objection to additional dog waste bin being placed by gate access to river bank in Stow Road

*Matter to be on next agenda*

1. **Renovation of village phone boxes**

Discussion took place as to use and renovation of phone boxes. Agreed that repainting would improve appearance. Noted that some books had been removed from box in Church Road, but great number remained without permission or consultation with PC. No decision made as to future use, if any, of phone box in Church Road

*Renovation and use of village phone boxes to be on next agenda*

1. **Planning**

a 21/02328/F Proposed single storey side extension etc 146 Stow Road Approved by Planning

1. **Finance**

a *Resolved to accept monthly accounts to 28 February 2022.*

b *Resolved to accept increase in Clerk’s salary in accordance with circulated NALC salary scales from April 2021. Back pay included in March salary*

c *Resolved to pay schedule of payments*



Two E-on/Npower invoices awaited. See Minute 158/21b

1. **Councillors Concerns and Future Agenda Items**

Noted that several repeat items to be included on next agenda. Chair reminded everyone that APM will be held before PC meeting on 14 April.

1. **Public Speaking**

Tilting power and BT cable support in Lynn Road

1. **Co-option**

Candidate had sent apologies and could not attend*.*

 *Matter to be on next agenda*

1. **Date of Next Meeting**

14 April at Magdalen Village Hall. APM will be held before this at 6.15pm

Chairman declared meeting closed 19 40

Signature …………………………………………… Date …………………………………..