**Wiggenhall St Mary Magdalen** **Parish Council**

**Minutes of the Ordinary Meeting of the above named Parish Council held on**

**14 April 2022 at Magdalen Village Hall**

All precautions for Covid 19 adhered to eg. Sanitising, wearing of face masks and social distancing

**Present - Cllrs:** R Bone, C Girdler, P Heyes (Chairman), P Koczerzat, J Morton, A Rudd (after 5.22)

Clerk – S Goodwin 4 members of public , Cllr B Long (BC)

1. **Apologies for absence**

Cllr Dent

1. **Minutes of Meeting**

 Meeting held 10 March 2022. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting.

1. **Declarations of Interest and Requests for Dispensations**

None

1. **Public Speaking**

 Woodland saplings may require greater protection as they grow. Application made to be co-opted onto Wiggenhall St Mary Magdalen PC.

1. **Co-option**

Voting took place and application was accepted. Declaration of Acceptance of Office was signed by clerk and Aiden Rudd joined the meeting as a councillor. (Due to an error by clerk, applicant was already seated with councillors and not as a member of the public)

1. **Matters arising (for information only)**

73.21 King’s Lynn and West Norfolk Local Plan Review 2016-2036 now submitted

130.21c Internal audit to be carried out 21 April

1. **Correspondence (for information only)**

Previous correspondence forwarded by e-mail to councillors during the month included

 i Routine bulletins from Norfolk ALC

 ii Newsletter from Police with date of SNAP meeting 13 April

 iii Communication concerning blocked access at paddocks – resolved

 iv Views concerning PC minutes from a parishioner

 v Notification of property address. 37 Stow Rd now known as 37a and 37b Stow Road

 vi Anglian Water circular with information about Extra Care Support Team

 vii King’s Lynn and West Norfolk council notification of Community Infrastructure Leve (CIL) due. All agreed that training for clerk and councillors should be arranged.

1. **Highways**

a Church Rd junction white lined but now washed away. Situation being monitored.

b Path between Stow Rd and Mill Rd white lined for maintenance,

c Some patchworking has taken place, clerk to confirm that all of Stow Road is to be resurfaced as promised by NCC in 2021

d Pot-hole by 60 Stow Road to be reported

1. **Reports**

a Speedwatch checks continue to take place but 3 have be cancelled due to inclement weather. Camera Safety Officer has also attended in the village

b SAM2 relocated and stats forwarded to councillors

c Litter pick by Cllr Bone done in cemetery dyke with large bag of rubbish collected and a parishioner made a litter pick in Mill Rd with the same result

1. **Woodland**

a Contractors attended for 3 days for tree trimming supported by Cllr Girdler. Trees were not cut down but diseased branches leaning over the tracks were removed. Some of the resulting wood to be used for seating but mainly for an Eco-pile and wood chippings.

 On a separate agreement, logs suitable for seating to be delivered in May. Whilst work was being carried out it was noted that a lot of material had blown into dyke from adjacent paddocks. Letter to be sent to tenant to retrieve them from the dyke

b No grant received from Funding for Community Woods.

c Stakes purchased for replacing broken supports in woodland. Agreed that close monitoring take place to ensure repairs carried out as soon as possible after damage occurs. After strong winds, an e-mail received from a parishioner to say that a lot of the tree protectors had been blown off. Forwarded to councillors same day and the matter was attended to.

1. **Village Sign**

 Clerk had contacted contractor to ascertain date for sign support to be erected but had received no reply. Clerk and Chair to contact him again for work to be carried out April/May

1. **Cemetery Gates and Pillars**

a As requested, clerk had obtained quotation for removal of ivy from right hand pillar. This was an update from quote obtained in 2021.

 *Resolved that quotation be accepted*

b Gates have been sandblasted. Galvanising is uncertain due to construction of gates. Contractor to update clerk when he has visited sandblaster. Clerk to consult with contractor as to preference for gates to be powder coated rather than painted.

*Cllr Long arrived at this point of the meeting*

1. **Dog waste bins**

a Clerk had identified and informed councillors in an e-mail prior to the meeting of a possible relocation site near cemetery gates where ivy goes across the top of the dyke.

*Agreed that dog waste bin should be relocated from cemetery gateway to a gap in ivy fronting Stow Rd*

*Resolved that clerk to order new post if existing post cannot be re-used*

b Borough Council Clean Up Team unable to give permission for additional dog waste bin to be placed by gate access to river bank in Stow Road, due to lack of safe parking and access for operative

1. **Renovation and use of village phone boxes**

Discussion took place as to use and renovation of phone boxes. Noted that some more books had appeared. Chair to compile notice to be placed in the box concerning use.

*Agreed that books be removed and phone box locked*

*Agreed that repainting to take place with necessary equipment to be purchased and refunded. Cllr Girdler to organize.*

1. **Planning**

a 21/00997/F Construction of new fish and chip shop, 15 Stow Road Approved by Planning

b 22/00414/F Demolition of existing conservatory and replacement with new sun room, 66 Stow Road Comment of no objection to this application to be sent

1. **Finance**

a *Resolved to accept monthly accounts to 31 March 2022.*

b *Resolved to conditionally accept increase in payment for playing field and cemetery maintenance due to rising fuel costs. Should fuel prices fall, adjustments to be made accordingly.*

c *Resolved to pay schedule of payments*

Two backdated npower invoices received, See Minute 158/21b and also March invoice. One current invoice received, all to be paid by DDM

Letter from npower stating that refund of £20.76 due and will be credited against future invoice.

d *Resolved to accept end of year accounts for 2021-2022*

e *Resolved to accept increase costs from Red Shoes Accounting*

1. **Councillors Concerns and Future Agenda Items**

No extra items mentioned.

1. **Public Speaking**

Tilting power and BT cable support in Lynn Road has been replaced. Patching of highway has caused some discomfort for dogs and humans walking on wet tarmac. Cllr Long gave a brief outline as to what CIL can be used for.

1. **Date of Next Meeting**

12 May at Magdalen Village Hall. This will be the Annual Meeting of the Parish Council

Chairman declared meeting closed 19 30

Signature …………………………………………… Date …………………………………..