Wiggenhall St Mary Magdalen Parish Council

I hereby give you notice that an Ordinary Meeting of the above-named Parish Council will be held on

9 June 2022 at 6.30 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The meeting will be open to the public unless the Council otherwise direct.

10 minutes will be allowed during the meeting for members of the public to raise points of concern on agenda items.

Councillors are reminded to make an inspection of the cemetery before the meeting

**Agenda**

1. Receive apologies for absence
2. Confirm as a correct record the **minutes of the meetings** of the Council held

12 May 2022. Draft minutes previously circulated

1. Accept **declarations of interest and dispensation requests** on agenda items
2. Agree meeting be adjourned to allow **members of the public** to speak
3. **Matters arising** not covered elsewhere on the agenda (for information only)
4. **Correspondence** (for information only)
5. **Highways -**Receive reports of highways issues including lighting and public footpaths
6. **Receive** **reports from councillors**
7. **Woodland –**

a Update on woodland seating

b Receive report on owl box location meeting and decide where owl box is to be placed

1. **Village Sign –** Ratifyappointment of alternative contractor for sign base rebuild
2. **Cemetery gates** - Receive update
3. **Dog waste bins**  - Update on cemetery gateway bin
4. **Church Road Phone Box –** Update
5. **Cemetery and Playing Field maintenance –** Review wording of tenders
6. **Cemetery - Review**

a Fees

b Risk Assessment

c Regulations

1. **Planning** - Consider applications received
2. **Finance**

a Resolve to accept monthly accounts to 31 May 2022

b Resolve to pay schedule of payments

1. **Councillors’ concerns and agenda items** for next meeting –*information only*
2. Agree meeting be adjourned for **Public Speaking.**
3. Confirm date of next meeting 14 July 2022.



**1 June 2022**