

# Wiggenhall St Mary Magdalen Parish Council

Minutes of the Ordinary Meeting of the above named Parish Council held on 14 July 2022

**Present - Cllrs:** R Bone, B Dent, C Girdler, P Heyes (Chairman), J Morton, A Rudd

Clerk – S Goodwin

3 members of the public

**61.22 Apologies for absence**

None

**62.22 Minutes of Meeting**

Meeting held 9 June. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

**63.22 Declarations of Interest and Requests for Dispensations**

None

**64.22 Public Speaking**

Offer to be co-opted to PC received. Applicant to write to clerk.

**65.22 Matters arising (for information only)**

58.22 Notice of vacancy was advertised and as no election request had been received, co-option can now take place. Formal letter from Electoral Services Officer received.

72.21 Annual clock maintenance carried out leaving the chimes 1 hour behind correct time. This later became 2 hours. Engineer visited accompanied by Cllr Bone and all is now correct

**66.22 Correspondence (for information only)**

a Effective Councillor training will be available from Norfolkalc in September. 3 councillors expressed an interest in attending

b Small Business Rate Relief form completed and returned

c Notice of publication – updated BCKL and WN Local Plan Review Sustainability Appraisal

d Complaint concerning cracks in playing field received and passed to Village Hall Management Committee. Explanation given to parishioner by clerk and Chairman of the VHC that as Custodian Trustees the Parish Council has no responsibility in this matter.

**67.22 Highways**

a Improvements to Church Road junction as promised, chased by clerk. Due to take place in September. Shrubbery cleared from 30mph sign in Stow Rd, missing Lynn Road sign reported

b Invitation to apply for Parish Partnership 23-24 received from Norfolk County Council. No application to be made.

c Complaints about fly tipping by householders in Mill Road to be reported to relevant authority by complainants

d Overgrown brambles and footpath to be reported once again to NCC. This is an annual event.

e Speed sign near Burnt Lane to be checked by Cllr Heyes to ensure it is working correctly

**68.22 Reports**

a SAM2 has been relocated and statistics circulated to councillors

b 4 Speedwatch checks have been carried out with 8 vehicles out of 644 reported.

c Defibrillator check done and Cllr Bone had sent monthly report.

d Cllr Heyes has spoken with Eau Brink Farms concerning uncut paths on FP 4. This has now been cut by Eau Brink

e Safety Camera present in village twice in last month

**69.22 Woodland**

- a Tree baulks still not received. Cllr Girdler has stressed to contractor that this is urgent so as to be installed before school breaks up so as to facilitate a grand opening. Chipping for the glade is now complete
- b Owl box installed by Cllr Girdler and R Chitty. No resident as yet

**70.22 Village Sign**

Brick base completed. Sign due to be installed in July.

*Resolved that invoice to be paid by BACS before September meeting, once installation is complete*

**71.22 Cemetery Gates**

Gates are now fully refurbished and have been fitted. Dog sign to be removed from gate. Clerk had been advised by Hodgsons Forge, that replacement cost of gates was in the region of £40000. Insurance to be increased

*Resolved that metal sign 'Magdalen Village Cemetery' be made by S Warren using components purchased by PC. Exact design and font to be decided by councillors by e-mail.*

**72.22 Church Road Phone Box**

Cllr Girdler and team to set a date for painting

**73.22 Parish Council Website Management**

Confirmed that Cllrs Dent and Heyes will continue with management and Cllr Rudd to undertake training. Following a request from a parishioner, clerk requested that for ease of downloading, links are put on website as opposed to full document

**74.22 Paddock/Allotment Track 1**

Topping of the paddocks and tracks had been carried out by CGM in accordance with instructions. Cllr Girdler reminded councillors that track is now needing another spray urgently. Price had been obtained from CGM as they are familiar with the layout of the area.

*Resolved that quote be accepted for spraying of Track 1 and to be arranged for this year asap*

**75.22 Magdalen Village Hall**

- a Annual accounts for 21/22 sent by Treasurer of VHC were accepted
- b Cllr Girdler gave a report of the VHV AGM. More trustees are desperately needed
- c Request for PC to pay for cutting of playing field grass for 22/23 received

*Resolved that PC should continue to pay for this*

**76.22 Planning**

- a 22/01150/F Replacement Dwelling and construction of car port at 70 Stow Road

*Comment to be sent that it was noted that living accommodation was planned for ground floor and PC understood from recent applications that ground floor was either to be raised or not used as habitation. Strong objection to demolition of old Mill House, which is believed to be last one of several originally in this area and gives its name to adjacent road. If hedge is to be retained, it should be no more than 2 metres in height and should be regularly cut back from overhanging Mill Road.*

**77.22 Finance**

a Resolved to accept monthly accounts to 30 June 2022

b *Resolved to pay schedule of payments*

Ref 23/22	N Power May Invoice		DDM		£63.03
Ref 30/22	P Jones - Cem and pf maint May		SO		£459.60
Ref 31/22	HMRC		BP		£75.20
Ref 32/22	Clerk Salary		SO		£408.64
Ref 33/22	N Power June Invoice		DDM		£56.22
Ref 34/22	SLCC membership		BP		£112.00
Ref 35/22	Viking -copier paper		BP		£80.82
Ref 36/22	CGM - paddock topping		BP		£360.00
Ref 37/22	Hodgson Forge		BP		£3,953.40

c *Resolved that Cllr Koczerzat to be removed as bank signatory due to his no longer being a councillor. Form signed and to be returned to Unity Bank*

**78.22 Councillors Concerns and Future Agenda Items**

None

**79.22 Public Speaking**

Comments made on planning, phone box, fly tipping, Church Rd junction

**80.22 Date of Next Meeting**

8 September, 6.30pm at Magdalen Village Hall

Meeting closed at 19.40

Signature .....

Date .....