

Wiggenhall St Mary Magdalen Parish Council

Minutes of the Ordinary Meeting of the above named Parish Council held on 13 October 2022
at Magdalen Village Hall, starting at 6.30pm

Present - Cllrs: R Bone, R Chitty, C Girdler, P Heyes (Chairman), J Morton, A Rudd

Clerk – S Goodwin

2 members of the public

103.22 Apologies for absence

Cllr Dent. Apologies accepted

104.22 Minutes of Meeting

Meeting held 8 September. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

105.22 Declarations of Interest and Requests for Dispensations

None

106.22 Public Speaking

No comments

107.22 Matters arising (for information only)

94/22 Suggestion that Remembrance Day wreath be reused in 2023 in order to minimise plastic use. New wreath to be ordered next year

97/22 Duke of Edinburgh candidate has commenced litter picks following relevant papers being signed

108.22 Correspondence (for information only)

The following items are some of the e-mails forwarded to councillors since last meeting

Norfolk ALC Training letter

Energy Bill Relief Scheme

NCF Funding and Support Scheme

Norfolk Treasures by Foot and Cycle

MVV Medworth Combined Heat and Power Facility – Development Consent Order (DCO)

accepted for Examination and dates for period for Relevant Representations to be submitted

Police Scam Awareness Presentation - Downham Market - 7th October

Planning Update Session

Wellbeing Newsletter - Warm Places Warm Spaces

Norfolk ALC Share Certificate

Norfolk ALC Newsletter - 26th September 2022

NCF Funding & Support News - September 2022

109.22 Highways

a Request for zig-zag lines on access road to School/Village Hall received due to car parking and blocking access. Clerk contacted Highways who are unable to paint any lines as it is not a road maintained by Norfolk County Council. Police to be informed as well

b Road name plate at junction of Lynn Road and Fitton Road has been replaced

c Public footpaths all appear to be clear

d Mill Road/Stow Road footpath has been cleared and levelled

e Clerk to report that bridge in Burnt Lane has steep drop at its join with the road, which is damaging car exhausts

110.22 Reports

a SAM2 has been relocated

b 3 speedwatch checks have been carried out with 14 out of 500 vehicles reported

c Defibrillator check done and Cllr Bone had sent monthly report.

d 2 litter picks done between Burnt Lane and Toll Bar Corner

110.22 Reports (Cont'd)

- e Safety Camera due in village later this month
- f Village Hall Cmte held public meeting inviting suggestions as to future use of playing field. Suggestions to be taken to Village Hall Cmte meeting and results of that meeting to be publicised at another public meeting, possibly at the end of November. School confirmed that they will not be booking Village Hall on 8 December so PC meeting can be held there as usual

111.22 Woodland/Paddocks

- a Trailer is still on site. Phone call and e-mail sent stating that trailer to be removed by 12 September, but it is still there. Invoice received for tree work and chippings to be paid. Clerk to write and state that trailer will be removed from woodland and placed in storage and to contact clerk when they are able to collect it.
- b Track 1 firm surface has been sprayed after repeated requests by clerk. Arrangements made by clerk for brambles to be chopped back towards the dyke by a contact suggested by P Jones, as CGM have not been responding to enquiries. This has now been done and will be invoiced at a later date. P Jones will top tracks, around woodland and the acre of allotments this month. No alternative quotes obtained as work was urgent as detailed at September meeting and agreed by PC.

Both decisions supported by PC as agreed at September meeting

- c Some tree baulks had been kindly donated from a parishioner to Cllr Heyes to be used as seating in the woodland glade. These were gratefully accepted
- d Clerk advised that tenders be sought for topping, weed spraying and clearing of brambles etc from track edges for 2023.

Details as to what should be included in the tender were agreed but will be circulated to councillors for comments. Matter to be on next agenda

112.22 Village Sign

Copy of e-mail sent by sign maker and installer was sent to all councillors. She wrote to explain that due to poor state of original sign from which this one was copied, the sign is in itself not square. This was considered by some to be unsatisfactory. Felt that any effort to reinstall could damage sign. Lengthy and careful consideration was given as to what action to take.

Agreed that sign be left as it is

113.22 Cemetery Sign

Hopefully to be completed before November meeting.

114.22 Church Road Phone Box

As councillors are already overstretched with the voluntary work they do, clerk to obtain quotes from painters for repainting both phone boxes using paint supplied by PC. Cllr Bone to check that paint is still useable and if not will inform clerk.

115.22 Standing Orders Review

No amendments had been made since last year

Resolved that Standing Orders be accepted and copy placed on website

116.22 Tenders for 2023 -2026

4 tender invitations had been sent out but only 2 quotations returned to clerk. Councillors were given quotes but no names of firms. Quotes were labelled J and U

- a Playing field – Details of companies involved removed from quotations
Resolved that 3 year contract be offered to P Jones at £1965 plus vat per annum subject to contract terms

- b Cemetery – Details of companies involved removed from quotations
Resolved that 3 year contract be offered to P Jones at £3085 plus vat per annum subject to contract terms

117.22 Planning

22/00814/F New solar array to serve dwelling at New Mill House, 61 Mill Road, Magdalen
Permitted by BC Planning Dept

118.22 Finance

a Resolved to accept monthly accounts to 30 September 2022

b *Resolved to pay schedule of payments*

Ref 47/22	N Power	August			DDM	57.13
Ref 53/22	Royal British Legion				BP	100.00
Ref 54/22	P Jones	September			SO	459.60
Ref 55/22	HMRC				BP	75.20
Ref 56/22	Salary				SO	408.64
Ref 57/22	N Power	September supply			SO	58.90
Ref 58/22	CGM weed spraying				BP	114.00
Ref 59/22	Kaspersky Password manager	repay Clerk			BP	10.49
Ref 60/22	Corporate Express (ink cartridge)	repay clerk			BP	65.43
Ref 61/22	AGDJ Brown Forestry Contractors				BP	375.00

119.22 Councillors Concerns and Future Agenda Items

None

120.22 Public Speaking

Clarification sought that both phone boxes to be repainted

121.22 Date of Next Meetings

10 November, 6.30pm at Magdalen Village Hall

Meeting closed at 19.45

Signature

Date