Wiggenhall St Mary Magdalen Parish Council

*Clerk to the Parish Council: 42 Stow Road, Wiggenhall St Mary Magdalen, King’s Lynn, PE34 3BX*

*01553 811136, magdalenparishcouncil@gmail.com*

**Grave deeds, Exclusive Right of Burial, ownership and transfer of title**

When a grave has been bought, a Deed of Grant (Exclusive Right of Burial) is issued and the name of the Registered Grave Owner is recorded in the cemetery records as the person owning burial rights for 50 years, subject to any extension.

The Grave Deed is an important document and must be produced in the event of any future interment. It is essential, therefore, to keep the Deed in a safe place to avoid any delay in the future.

The erection of a permanent memorial on a grave, and the inscriptions on that memorial, can only be requested by the Registered Grave Owner. When the Registered Grave Owner dies, the title of the grave passes to the executors or administrator of their estate. If no executor or administrator has been appointed the title passes to his or her next of kin.

The Registered Grave Owner (or the executors or administrator) however, can transfer the title of the grave to another person. Transfers of Title are not valid unless they have been registered at a cemetery office, from where you can get advice on the procedure, and the relevant forms. In cases where there are no executors to the estate, the transfer can then only take place if all siblings of the Registered Grave Owner are in agreement for one member of their family to take ownership of the grave.

**Misplaced deeds**
We do not issue duplicate deeds. However, if you do misplace your grave deeds you should inform the clerk to the Parish Council to discuss it.

**Transfer of ownership**
If the original grave owner has died and left a Will, transfer can take place according to their wishes. If no Will was left, please contact the clerk to the Parish Council for advice on how ownership can be transferred.

**Any change of address of the Registered Grave Owner**

**must be notified to the Clerk to the Parish Council**