

Wiggenhall St Mary Magdalen Parish Council

Minutes of the Annual Meeting of the above named Parish Council held on 11 May 2023

Declarations of Acceptance of Office were signed by all councillors and clerk before the meeting, completed Election Expenses forms, Register of Interest forms and Consent Forms were given to the clerk by all councillors

Present - Cllrs: R Bone, R Chitty, C Girdler, P Heyes (Chairman), J Morton,

Clerk – S Goodwin

1 member of the public

Cllr Heyes as Chairman from April 2023 chaired 1st item

19.23 Elect

- a **Chairman** With his agreement, Cllr Heyes was proposed, seconded and agreed.
Declaration of Acceptance was signed
- b **Vice Chairman** With his agreement, Cllr Girdler was proposed, seconded and agreed.
Declaration of Acceptance was signed

20.23 Apologies for absence

None

21.23 Minutes of Meeting

Meeting held 13 April. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

22.23 Declarations of Interest and Requests for Dispensations

None

23.23 Public Speaking

No comment

24.23 Matters arising (for information only)

None

25.23 Correspondence (for information only)

- a With regret Ed Fisher wrote to say that he could no longer relocate the SAM2

26.23 Representatives

- a Clean up Team – Cllr Morton co-ordinating
- b Speedwatch Team Co-ordinator – Cllr Bone
- c SAM2 Co-ordinator – Cllr Morton
- d Defibrillator monitoring - Cllrs Bone and Morton
- e Magdalen Village Hall Representative – Cllr Girdler
- f Footpath monitoring – Cllr Heyes

27.23 Highways

- a Mill Road and Fen Road have been resurfaced
- b Eau Brink Farms have trimmed footpaths and been thanked by Cllr Heyes
- c Noted that Park Crescent grass verges overgrown. Situation to be monitored by clerk, who advised that these are usually cut at the same time as grass by PC noticeboard and will usually be scheduled works

28.23 Reports

- a SAM2 to be returned to clerk and councillors to receive training from E Fisher. Agreed that speedwatch team will move SAM2 in future.
- b 4 speedwatch team checks done and several police checks with 28 tickets given in 6 months.
- c Defibrillator checks continue to be done and Cllr Bone had sent monthly report.

Reports (Cont'd)

- d Cllr Girdler reported that Village Hall Coronation celebration was well attended. The woodland area for the playing field is being sponsored by Woodland Trust. Further funding is required. Magdalen Wood still requires chippings to be spread in the glade. Councillors to do this
- e Cllr Chitty reported that wildlife is now populating the Magdalen wood area with Reed Buntings, Yellow Wagtails, Sedge Warblers, Chaffinches and Brimstone butterflies being seen

29.23 Phone Box

- a Clerk had visited owner of hedge by Church Road phone box who gave permission for hedge to be trimmed back to make room for painter. Cllr Girdler is incapacitated and unable to trim hedge back by Church Road phone box as agreed at April meeting

Agreed that P Jones be appointed to cut hedge asap at a cost of £100

- b Painter appointed to carry out the work has not been in contact with the clerk despite several phone calls (unanswered) and e-mails (no response)

Agreed that 2nd quote be contacted to see if price still stands and if so, to carry out the work at a cost of £640

30.23 Paddocks

- a First quarterly rental for paddocks 40 – 52 was paid on 17 April. 2nd quarter rent is now due by 31 May. Tenant has been informed

- b Badgers are once again digging under plot 60. Licence for relocation has been applied for. Matter to be on next agenda to see what steps, if any, can be taken about this recurring problem. Cllrs Chitty and Heyes to inspect area before meeting

31.23 Planning

23/00428Silo to store 5000 tonnes at Manor Farm, Stow Road, Stowbridge BC granted application

32.23 Finance

- a Resolved to accept monthly accounts to 30 April 2023
- b Resolved to purchase 5 copies of Councillor Guide to Finance
- c Insurance to be formally reviewed in June. Agreed that renewal premium be paid
- d *Resolved to pay schedule of payments*

Ref 12/23	P Jones	April				SO	£652.00		
Ref 13/23	HMRC					BP	£145.40		
Ref 14/23	Salary					SO	£594.99		
Ref 15/23	N Power	April				DDM	?	no invoice yet	
Ref 16/23	J Cross					BP	£40.00		
Ref 17/23	Zurich					DDM	£754.41		

- e Received schedule of regular payees as required by Financial Regulations
- f Confirmed that all councillors be signatories and to have online access for Parish Council banking .
- g Received and accepted Annual Internal Auditors report for 2022/2023
- h Completed, approved and signed Section 1, Annual Governance Statement 2022/2023
- i Considered and resolved to approve, sign and date Section 2, Accounting Statement 2022/2023
- j Approved Bank Reconciliation, Variances and supporting documents to be sent to external auditor

33.23 Councillors Concerns and Future Agenda Items

Policy reviews, badgers, Councillors reminded of cemetery inspection before next meeting

34.23 Public Speaking

No comment

35.23 Date of Next Meeting

8 June, 6.30pm at Magdalen Village Hall

Meeting closed at 19.30

Signature

Date