

Wiggenhall St Mary Magdalen Parish Council

Minutes of the Ordinary Meeting of the above named Parish Council held on 9 November 2023

Present - Cllrs: R Bone, R Chitty, C Girdler, P Heyes (Chairman), J Morton,

Clerk – S Goodwin

No public

109.23 Apologies for absence

Cllr Long

110.23 Minutes of Meeting

Meetings held 12 October. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

111.23 Declarations of Interest and Requests for Dispensations

None

112.23 Public Speaking

Written report received from Cllr Long regarding kerbing in Runcion Holme, his possible election to Vice Chairman of County Council People and Community Select Committee and his Borough local member fund

113.23 Matters arising (for information only)

None

114.23 Correspondence (for information only)

All forwarded by e-mail eg

Norfolk alc newsletters

Correspondence relating to planning and Magdalen Academy as per agenda items this month

Plus

a e-mail from Magdalen Academy confirming that they will not be using the Village Hall on 14 December

b Notice from Village Hall Cmte of public meeting to be held 28 December to discuss future of Village Hall due to lack of Trustees

Matter to be on next agenda

115.23 Highways

a Comment as to number of beet lorries using Mill Road

b Light from outside 36 Mill Road taken by maintainer for repair.

c Clerk to contact highways for improved signage in Magdalen to warn driver of Stowbridge long term road closure

116.23 Reports

a No police speedwatch checks undertaken

b Speedwatch team continue to do checks at various sites with 21 vehicles being reported this last month

c Litter pick to be undertaken this month

d Cllr Girdler reported that Village Hall woodland project is progressing well

e Defibrillator checked and report sent. Noted that someone had opened case, removed contents and then replaced them but in poor order. Defib. To be closely monitored as this sort of action can have serious repercussions

117.23 Magdalen Wild Wood Update

Cllr Girdler confirmed with Woodland Trust what replacement trees are needed. 50% of the cost will be in the region of £1300 but Cllr Girdler will seek written confirmation that WT will honour contract and pay their 50% towards trees and subsidiary costs

118.23 Annual Reviews

a Financial Regulations

No amendments made at annual review of Financial Regulations

b Rental for paddocks discussed. No change for the previous 7 years.

Agreed that rental remain the same

119.23 Polling District Review

No comment to be sent

120.23 Consultation on Proposal to add a Social, Emotional and Mental Health Base at Magdalen Academy

Clerk had attended consultation event on 8 November. Noted that if project goes ahead, PC opinion will be sought.

Agreed no comment to be sent at this stage

121.23 Planning

a 23/00111/UNOPE -MMR/2333 Alleged Unauthorised Operational Development | Stow Road Wiggshall St Mary Magdalen King's Lynn Norfolk PE34 3DJ

Clerk to attend meeting with all parties concerned when date is arranged

122.23 Finance

a Resolved to accept monthly accounts to 31 October 2023

b Resolved to pay schedule of payments

Ref 57/23	P Jones	October				SO	£672.00
Ref 58/23	HMRC					BP	£101.60
Ref 59/23	Salary					SO	£419.68
Ref 60/23	N Power	October				DDM	£96.23
Ref 61/23	KLBC Election costs 2023					SO	£54.60
Ref 62/23	APV Computers - laptop repair					BP	£45.00
Ref 62/23	APV Computers -2nd laptop repair					BP	£45.00

c Clerk had investigated internal auditors as previous internal auditor is retiring. One application from Robin Goreman had been forwarded to councillors offering his services and detailing his cost

Agreed that Robin Goreman be appointed as Internal Auditor for 2023/2024

123.23 Councillors Concerns and Future Agenda Items

Magdalen Wild Wood, Village Hall, budget to be on next agenda

124.23 Public Speaking

None

125.23 Date of Next Meeting

14 December, 6.30pm at Magdalen Village Hall

126.23 Resolved to exclude public and press in accordance with Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted concerning staffing

127.23 Following 4 interviews, new Clerk was chosen by ballot

a Agreed that approved candidate be offered the position with a starting date of 1 December 2023

b Present clerk to leave on 30 November but stay on as paid advisor until end of probation period.

c Following 2 failed repairs where laptop worked well but immediately failed when connected at PC office, Clerk to test if connection to printer has an adverse affect. Agreed that should problems persist, new laptop and printer be purchased as an emergency measure to ensure new clerk has working equipment. APV as PC official IT maintainer to be asked for advice on purchases

Meeting closed at 19.40

Signature

Date