

# Wiggenhall St Mary Magdalen Parish Council

I hereby give you notice that an Ordinary meeting of the above named Parish Council will be held at Wiggenhall St Mary Magdalen Village Hall on 8 February 2024 at 6.30 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The meeting will be open to the public unless the Council otherwise direct.

**10 minutes will be allowed during the meeting for members of the public to raise points of concern on agenda items.**

## Agenda

- 160.23** Receive **apologies** for absence
- 161.23** Confirm as a correct record the **minutes of the meetings** of the Council held On 11 January 2024 and 30 January 2024. Draft minutes previously circulated
- 162.23** Accept **declarations of interest and dispensation requests** on agenda items
- 163.23** Agree meeting be adjourned to allow **members of the public** to speak
- 164.23** **Matters arising** not covered elsewhere on the agenda (for information only)
- 165.23** **Correspondence** (for information only)
- 166.23** **Highways**
  - a Receive reports of highways issues including lighting and public footpaths
- 167.23** Receive **Councillors reports**
- 168.23** Receive update on **Magdalen Wild Wood** replacement trees
- 169.23** **Paddock/Allotments**
  - a Update on tenancy for plots 15 - 30
- 170.23** **Set date for Annual Parish Meeting**
- 171.23** **Biodiversity**
  - a Review policy document
  - b Review action plan points
- 172.23** **Planning** - Consider applications received
  - a 23/01987/F Retrospective: Single Storey garden shed with attached summer house at 18 Park Crescent Wiggenhall St Mary Magdalen King's Lynn Norfolk PE34 3BU
- 173.23** Consider **Gypsy and Traveller Potential Sites and Policy Consultation**
- 174.23** **Finance**
  - a Resolve to accept monthly accounts to 31 January 2024
  - b Resolve to pay schedule of payments
  - c Review internal audit
  - d Review Systems of Internal Control
- 175.23** **Councillors' concerns and agenda items** for next meeting –*information only*
- 176.23** Agree meeting be adjourned for **Public Speaking**
- 177.23** Confirm date of next meeting 14 March 2024.

Samantha Hoggarth  
**1 February 2024**

