

# Wiggenhall St Mary Magdalen Parish Council

I hereby give you notice that an Ordinary meeting of the above named Parish Council will be held at Wiggenhall St Mary Magdalen Village Hall on 11 April 2024 at 6.30 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The meeting will be open to the public unless the Council otherwise direct.

**10 minutes will be allowed during the meeting for members of the public to raise points of concern on agenda items.**

## Agenda

- 1.24 Elect**
  - a Vice Chairman and receive signed Declaration of Acceptance
- 2.24 Receive apologies for absence**
- 3.24 Confirm as a correct record the minutes of the meetings of the Council held**
  - On 14 March. Draft minutes previously circulated
- 4.24 Accept declarations of interest and dispensation requests on agenda items**
- 5.24 Agree meeting be adjourned to allow members of the public to speak**
- 6.24 Matters arising not covered elsewhere on the agenda (for information only)**
- 7.24 Correspondence (for information only)**
- 8.24 Highways**
  - a Receive reports of highways issues including lighting and public footpaths
- 9.24 Receive Councillors reports**
- 10.24 Paddock/Allotments**
  - a New Tenant handover
  - b Payment updates
- 11.24 Biodiversity**
  - a Report
- 12.24 Beat your Bills initiative**
- 13.24 Co-Opting more Councillors**
- 14.24 Church Clock**
  - a Maintenance report update
  - b Automatic Winding
- 15.24 Planning**
  - a Consider applications received
  - b Application decisions
- 16.24 Finance**
  - a Resolve to accept monthly accounts to 31 March 2024
  - b Resolve to accept End of Year accounts 2023/2024
  - c Resolve to pay schedule of payments
  - d Resolve to update Banking access – Add S Hoggarth and Remove C Girdler
  - e Resolve to accept increased costs of payroll administration through Red Shoes Accounting
  - f Discuss obtaining quotes for regular cleaning of Bus Shelter
- 17.24 Councillors' concerns and agenda items for next meeting –information only**
- 18.24 Agree meeting be adjourned for Public Speaking**
- 19.24 Confirm date of next meeting 9 May 2024 this will be the Annual General Meeting of the Parish Council**

Samantha Hoggarth  
4 April 2024