

Wiggenhall St Mary Magdalen Parish Council

Minutes of the Ordinary Meeting of the above named Parish Council held on 14 March 2024

Present - Cllrs: R Bone, R Chitty, C Girdler, P Heyes (Chairman), J Morton,

Clerk – S Hoggarth

2 members of public

178.23 Apologies for absence

None

179.23 Minutes of the meetings

Meetings held 8 February 2024 and 29 February 2024. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meetings.

180.23 Declarations of interest and dispensation requests

None

181.23 Public Speaking

None

182.23 Matters arising (for information only)

A copy of the King's portrait has been ordered for the Village

183.23 Correspondence (for information only)

Norfolk PTS – Newsletters

Norfolk ALC – Newsletters

NCF Programmes Team – Funding News

Michael Burton – Local Plan review

Cllr James Moriarty – Newsletter

Phillipa Sillis – Planning Update

Elizabeth Truss MP - Newsletter

184.23 Highways

- A Footpaths in good condition and a member of the parish has cut the grass down Folgate Lane
- b General road condition down Fen Road is deteriorating, has been previously reported.
- c Pot holes appearing at Toll Bar corner by new builds, Clerk to report
- d Streetlight that was removed from Mill Road to be chased up again by Clerk
- e Grit bin at end of Mill Road to be emptied for re-levelling, Clerk to check who is responsible

185.23 Councillors reports

- a Cllr Heyes reported on the Parish Council Chairs Meeting
- b Stow Road Phone Box defibrillator checked and OK and report sent
- c 4 Speedwatch sessions with 10 vehicles reported out of 530
- d Police carried out 3 speed gun sessions with over 5 people reported
- e Litter pick carried out along length of village
- f Cllr Dr Girdler provided update on Village Hall monkey climb project

186.23 Magdalen Wild Wood

- A Cllr Dr Girdler confirms all replacement trees have now been planted.

187.23 Paddock/Allotments

- a Reports received escaped horses due to insufficient fencing. Clerk to talk to tenants.
- b Payments received from some tenants, Clerk to remind remainder.

188.23 Biodiversity

- a Report has been submitted and the badger license is now closed.
- b Cllr Chitty reported on the wildlife observed this month including swifts, red kites, linnets and ruby tiger moths

189.23 Beat your Bills initiative

Information to be sent on Village Meetings

190.23 Introductory meeting with new VH Committee

Invitation to be sent to APM

191.23 Document reviews

- a Resolved to accept updated FOI publication scheme
- b Resolved to accept updated Asset Register
- c Resolved to accept updated Risk Assessment
- d Resolved to accept updated Cemetery Risk Assessment

192.23 Planning

- a No applications received
- b 23/02166/F Application permitted by Borough Council

193.23 Finance

- a Resolved to accept monthly accounts to 29 February 2024
- b Resolved to pay schedule of payments

Ref 86/23	P Jones February	SO	£672.00
Ref 87/23	T Jones Electrical ICO Data	BP	£48.60
Ref 88/23	Protection	DD	£40.00
Ref 89/23	Clerk exp Admin Chairman	BP	£86.00
Ref 90/23	Expenses	BP	£12.55
Ref 91/23	Npower	DD	£105.61
Ref 92/23	Red Shoes Payroll Services	BP	£93.60
Ref 93/23	Salary	SO	£511.56
Ref 94/23	Dog Bin emptying 22/23*	BP	£873.60

**\Invoice incorrectly issued by the council at £0 awaiting correct invoices, if received by end of month payment has been pre-approved*

194.23 Councillors' concerns and agenda items

Church Clock maintenance report to be obtained and automated winding mechanism to be investigated

195.23 Public Speaking

None

196.23 Date of next meeting

11 April 2024, 6.30pm at Magdalen Village Hall
Annual Parish Meeting will be held before this at 6pm

197.23 Resolved to exclude public and press in accordance with Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted concerning staffing

198.23 Clerk's 3 month review

Review was conducted and it was resolved that the probation period has been successfully completed and salary to be increased as per terms of Contract.

Meeting closed at 19.30

Signature

Date