

Wiggenhall St Mary Magdalen Parish Council

Minutes of the Annual Meeting of the above named Parish Council held on 9 May 24

Present - Cllrs: R Bone, R Chitty (Vice-Chairman), J Morton,

Clerk – S Hoggarth

Cllr Chitty as Vice-Chairman from April 2024 chaired 1st item

20.24 Elect

- a **Chairman** With his agreement, Cllr Heyes was proposed, seconded and agreed.
As he was not present at the meeting it had been pre-agreed for Declaration of Acceptance to be signed on 13th May 2024
- b **Vice Chairman** With his agreement, Cllr Chitty was proposed, seconded and agreed. Declaration of Acceptance was signed

21.24 Apologies for absence

Cllr Heyes

22.24 Minutes of the meetings

Meeting held on 11 April. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting subject to the following amendments;
Correspondence Elizabeth Trust to read as Truss, Highways, Folgate and Fordgate to read as Foldgate.

23.24 Declarations of interest and dispensation requests

None

24.24 Public Speaking

None

25.24 Matters arising

None

26.24 Correspondence

Norfolk ALC Newsletters

Elizabeth Truss Newsletter

NCF Programmes Team

Norfolk CC Norwich Western Link update

27.24 Appoint representatives, co-ordinators and working party groups

- a Clean-up team – Cllr Morton co-ordinating
- b Speedwatch team – R Bone to send reports to the Clerk
- c SAM2 - Cllr Morton co-ordinating
- d Defibrillator monitoring - R Bone to send reports to the Clerk
- e Magdalen Village Hall representative – Cllr Chitty

28.24 Highways

- a Fen Road potholes have been fixed. Potholes on junction of Stow Road and Church Road have not been fixed, Clerk to report again.

29.24 Councillors reports

- a Sam2 to be relocated in June
- b 2 Speedwatch sessions with 6 vehicles reported out of 234
- c Safety Camera officer carried out 3 speed gun sessions with 10 vehicles reported
- d Cllr Morton has carried out a litter pick
- e Defibrillator ok and report sent
- f Cllr Long sent a report advising he has finished his tenure of the Chair of a planning and NCC and will be Chair of Select Committee covering People and Communities, updates will be sent to PC in due course.

- g Public footpaths have been cut by the groundsman of Eaubrink farm, for which the council thanks them, Cllr Heyes has strimmed the ditch at junction of Fen Road and Burnt Lane and a parishener is mowing path from Foldgate lane to end of the village and we also thank them.

30.24 Paddock/Allotments

Clerk and chairman had visited paddocks to discuss and resolve arising issues with tenants

31.24 Biodiversity

Cllr Chitty reported on the wildlife observed this month including sedge warblers, ladybirds, holy blue butterflies and angleshade moths.

32.24 Church Clock

- a Automatic Winding quotes have been received and possible funding options to be investigated by clerk

33.24 Planning

a Applications received

23 Stow Road was supported

Old Rectory was supported as long as any bat populations were not disturbed

b Application decisions

none received

34.24 Finance

- a Resolved to accept monthly accounts to 30 April 2024

- b Resolved to pay schedule of payments

Ref 9/24	P Jones	May	SO	£672.00
Ref 10/24	Salary		SO	£511.56
Ref 11/24	Npower		DD	£97.65
Ref 12/24	Community Heartbeat (Defib pads)		BP	£69.54
Ref 13/24	KL Internal Drainage Board		DD	£137.07
Ref 14/24	HMRC VAT Correction		BP	£73.93
Ref 15/24	Norfolk ALC training		BP	£48.00

- c Received schedule of regular payees as required by Financial Regulations
- d Confirmed signatories and online access for Parish Council banking – all councillors
- e Completed, approved and signed Section 1, Annual Governance Statement 2023/2024
- f Considered and resolved to approve and sign and date Section 2, Accounting Statement 2023/2024
- g Approved Bank Reconciliation, Variances and supporting documents
- h Resolved to update Banking access

35.24 Councillors' concerns and agenda items

It was noted the Church Clock is running early and there is a hammer stuck, Clerk to report to contractor and update at next meeting

36.24 Public Speaking

Old photos of the village were donated to the PC to be added to their archive

37.24 Date of next meeting

13 June 2024 6.30pm at Magdalen Village Hall

Meeting closed at 19.10

Signature

Date