

Wiggenhall St Mary Magdalen Parish Council

I hereby give you notice that an Ordinary meeting of the above named Parish Council will be held at Wiggenhall St Mary Magdalen Village Hall on 8May 2025 at 6.30 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. The meeting will be open to the public unless the Council otherwise direct.

10 minutes will be allowed during the meeting for members of the public to raise points of concern on agenda items.

Declaration of Acceptance of Office will be signed and witnessed before the meeting commences

Agenda

16.25 Elect

- a Chairman and receive signed Declaration of Acceptance
- b Vice Chairman and receive signed Declaration of Acceptance

17.25 Receive apologies for absence

18.25 Confirm as a correct record the minutes of the meetings of the Council held on 10 April. Draft minutes previously circulated

19.25 Accept declarations of interest and dispensation requests on agenda items

20.25 Agree meeting be adjourned to allow members of the public to speak

21.25 Matters arising not covered elsewhere on the agenda (for information only)

22.25 Correspondence (for information only)

23.25 Appoint representatives, co-ordinators and working party groups

- a Clean-up team
- b Speedwatch team co-ordinator
- c SAM2 co-ordinator
- d Defibrillator monitoring
- e Magdalen Village Hall representative
- f Paddocks
- g Local Farm

24.25 Highways

- a Receive reports of highways issues including lighting and public footpaths
- b Resolve to purchase replacement grit bin
- c Parish Partnership

25.25 Receive Councillors and Clerk reports

26.25 Eagre News

27.25 Paddock/Allotments

28.25 Biodiversity

29.25 Document Review

Accessibility statement

30.25 Planning

- a Consider applications received
- b Application decisions

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31.25 Finance

- a Resolve to accept monthly accounts to 30 April 2025
- b Resolve to pay schedule of payments
- c Receive schedule of regular payees as required by Financial Regulations
- d Confirm signatories and online access for Parish Council banking – all councillors
- e Complete, approve and sign Section 1, Annual Governance Statement 2024/2025
- f Consider and resolve to approve and sign and date Section 2, Accounting Statement 2024/2025
- g Approve Bank Reconciliation, Variances and supporting documents
- h CiL Declaration

32.25 Councillors' concerns and agenda items for next meeting –*information only*

33.25 Agree meeting be adjourned for **Public Speaking**

34.25 Confirm date of next meeting 12 June 2025.

35.25 Resolve to exclude public and press in accordance with Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted concerning staffing



Samantha Hoggarth

1 May 2025