

Wiggenhall St Mary Magdalen Parish Council

Minutes of the Ordinary Meeting of the above named Parish Council held on 11 September 2025

Present - Cllrs: R Chitty (Acting Chairman) J Morton, C Swaile, T Kenber

Clerk S Hoggarth

68.25 Apologies for absence

Cllr Heyes

69.25 Minutes of the meetings

Meeting held on 10 July and planning meeting held 31 July. Having been circulated previously, it was then agreed that the minutes were a true and accurate record of the meeting

70.25 Declarations of interest and dispensation requests

None

71.25 Public speaking

None

72.25 Matters arising

None

73.25 Correspondence

As sent

74.25 Highways

- a Multiple closure signs in village for upcoming road and water works. Footpaths and lighting all OK. Multiple water leaks in village, Clerk to contact Anglian Water
- b Highways condition in Burnt Lane, work has been carried out on the bridge, centre of road is still quite high, work on Burnt Lane 2 still in progress
- c TROD – Road closure in the village for work to construct the new footpath on Stow Road

75.25 Councillors and Clerk reports

- a Cllr Heyes circulated report from devolution meeting attended with Clerk
- b Clerk reported 2 defib checks had been carried out all OK and reports sent
- c 7 Speedwatch sessions with 21 vehicles reported out of 717
- d Camera Safety Officer has attended 4 times with 7 vehicles reported
- e Cllr Morton carried out a litter pick length of the village collecting 2 half bags
- f Cllr Heyes trimmed around dog waste bin outside cemetery entrance

76.25 Remembrance Day planning

Clerk to purchase wreath which Cllr Heyes will lay at Remembrance service. Cllr Chitty to check if monument requires cleaning

77.25 Biodiversity

- a Detailed report to follow in October

78.25 Paddocks

Track overgrown in middle, check when maintenance is next scheduled. Clerk to check responsibility of council in regards to ragwort

79.25 Planning

- a Consider applications received - none
- b Application decisions
 - bi 25/00575/F New access road Crabbs Alley PE34 3PF – Borough Council refused
 - bii 2/TPO/00706 Wood Barn Stow Road – Borough Council approved order

80.25 Finance

- a Resolved to accept monthly accounts to 31 August 2025

b Resolved to pay schedule of payments

Ref 26/25*	HMRC July	BP	£17.59
Ref 28/25*	NALC Website Fees	BP	£272.47
Ref 32/25	P Jones	SO	£672.00
Ref 33/25	Salary	SO	£534.24
Ref 34/25	HMRC August + September	BP	£35.18
Ref 35/25	PKF (Audit)	BP	£252.00
Ref 36/25	NALC Subscription	BP	£274.13
Ref 37/25	S Hoggarth Expenses April - August	BP	£130.00
Ref 38/25	Service Charge	BP	£6.00
Ref 39/25	Chairmans Allowance	BP	£10.20
Ref 40/25	Village Hall 2025/2026	BP	£270.00
Ref 41/25	Npower - Feb - Jul	SO	£440.18
Ref 42/25	Red Shoes	BP	£52.20
Ref 43/25	Npower Aug	SO	£85.59

*Payments missed from July run

c AGAR completed, Clerk advised on feedback and actions to be completed

d Resolved to accept Clerk pay increase in line with national scale changes

81.25 Councillors' concerns and agenda items

None

82.25 Public Speaking

None

83.25 Date of next meeting

09 October 2025 6.30pm at Magdalen Village Hall

Meeting closed at 19.40

Signature

Date