

## Wiggenhall St Mary Magdalen Parish Council

### Minutes of an Ordinary Meeting of the above named Parish Council held on 11 June 2015 at Wiggenhall St Mary Magdalen Village Hall

#### Present

Cllrs: J Anderson, R Chitty, J Morton, E Fisher, P Smith (Chairman)

Clerk – S Goodwin/H Carrier

2 members of the public

#### 44/15 **Accept apologies for absence**

Cllr Hollox, Cllr Crumpler and Cllr Bone.

*It was resolved to appoint Helen Carrier as Clerk/RFO with effect from 1 June 2015.*

#### 45/15 **Minutes of meeting held on 14 May 2015**

Having been circulated previously the minutes were duly signed without amendment by the Chairman as a correct record.

#### 46/15 **Declarations of interest on agenda items.**

Cllr Smith declared a non-pecuniary interest in item 51(b).

#### 47/15 **Public Speaking**

One member of the public said he had written to Elizabeth Truss MP regarding the river dredging but had received no response.

#### 48/15 **Co-option**

No candidates.

#### 49/15 **Matters arising**

None

#### 50/15 **Correspondence** received – *for information only*

a. Scarecrow Festival

Cllr Chitty will make the contribution on behalf of the Parish Council.

b. Flower Festival

*It was resolved that £25 should be made available for flowers for an arrangement to be made on behalf of the Parish Council at the Flower Festival in July.*

The Clerk will contact Sylvia Cook to ask her help with a flower arrangement.

c. Norfolk ALC

The Clerk has sent an email to Norfolk ALC asking for a refund of subscriptions. The Clerk will continue to monitor this subscription.

#### 51/15 **Highways**

a. Clerk to chase up report to Highways on overgrown hedge in High Road, pot holes and grass in centre of road in Burnt Lane

b. Road Closure

Council discussed the proposed road closure on 29 August 2015 and concluded that 6.5 hours was too long, especially for the public who needed to use the shop at Watlington.

*It was resolved that five hours from 12 noon to 5pm was more than adequate.*

The Clerk will contact to Simon Turner and Graham Spicer.

#### 52/15 **Speedwatch**

Cllr Chitty gave a report that the Speedwatch scheme is being effective.

- 53/15 Defibrillator**  
Invoice received from Gavin Watson.  
Paint sign to be erected on box to show firm who had donated the paint.  
The Clerk will write to Trevor Johns.  
Cabinet installed  
Red and gold paint has now been received – Cllr Chitty volunteered to do the painting  
Cllr Fisher will arrange to take some before and after photographs.
- 54/15 Street lighting**  
a. Maintenance  
*It was resolved to accept the maintenance costs with a three year contract from Westcotec.*  
b. LED Lighting  
Mr Payne, from Westcotec, has agreed to bring an example before the meeting in July so a decision will be postponed until the next meeting.
- 55/15 River Dredging**  
Cllr Smith gave a verbal update and will continue to monitor the situation.
- 56/15 Representative's Reports**  
Assets – no report  
Allotments – Cllr Chitty gave a verbal report – ragwort under control and trees healing. A lorry container has been left and the Clerk will write to the tenant to ask him to remove it.  
Footpaths – are generally clear. Dog mess is a problem in Lynn Road and on the Playing Field. The Clerk will contact BCKLWN to report dog fouling in these areas.
- 57/15 Cemetery**  
a. Inspection took place before the meeting – generally good condition but seat needs repainting.  
b. Complaint about damaged vase and debris. The Clerk has spoken to the maintenance contractor.  
c. Water supply – Council considered this request but is decided that the cost and health and safety issues would be too great.  
d. Cemetery fees – *it was resolved that the cemetery fees would be unchanged this year and would be reviewed in June 2016.*
- 58/15 Planning** – no applications.
- 59/15 Finance**  
a. Accepted accounts to 1 June 2015.  
b. Agreed to make a £50 donation to Wisbech Museum  
c. Agree cheques to be signed and payments to be made.  
d. Received internal auditors report from Parish Clerk from Watlington (should this go as S Dixon as she came in a private capacity not as clerk?) as John Cross was unavailable. Report concluded that all was satisfactory.  
e. All documents, including the Annual Governance Statement and Accounting Statement within the Annual Return, were proposed for approval and agreed by all.  
f. All agreed to update bank mandate to main contact as Helen Carrier (Clerk/RFO).

- 60/15 Councillors concerns and agenda items for next meeting –information only**  
Speedwatch, highways, river dredging and street lighting to be on next agenda
- 61/15 Public speaking**  
Thanks to Chairman for meeting.
- 62/15 Confirm date of next meeting – 9 July 2015**
- 63/15 Resolved to exclude Public and Press** in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business to be transacted concerning staffing.

Meeting closed at 8.50pm

Chairman ..... Date .....